Benzie County Central Schools

JOB TITLE: Classroom Teacher – Elementary

Betsie Valley Elementary – Homestead Hills Elementary - Lake Ann Elementary

Music and Physical Education – servicing all three elementary buildings

REPORTS TO: Building Principal

JOB FUNCTION: The Teacher shall serve as the educational leader in the classroom

DISTRICT DESCRIPTION: Benzie Central Schools serves nearly 1,100 students K-12 and encompasses over 350 square miles in the beautiful terrain of Northwest Michigan. There are six villages in the district which is also convenient to the cities of Traverse City, Manistee, and Frankfort. Benzie Central has 3 elementary schools serving grades K-5, a growing Early Childhood Program, and a middle/high school serving grades 6-12. There is also an alternate setting/virtual and F2F middle and high school situated near the high school serving grades 6-12.

DUTIES AND RESPONSIBILITIES

- Plan, prepare, and deliver lesson plans and instructional materials that facilitate active learning
- Develop schemes of work, lesson plans, and assessments
- Use relevant technology to support and differentiate instruction
- Establish classroom structures that value positive relationships
- Support non-academic needs through the student support network district system
- Encourage and monitor the progress of individual students
- Maintain accurate and complete records of student progress and development
- Prepare required reports on students and activities
- Participate in department, school, district, and parent meetings
- Communicate necessary information regularly to students, colleagues, and parents
- Establish and communicate clear goals and objectives for all learning activities
- Observe and evaluate student performance and development

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ADDITIONAL QUALIFICATIONS:

- *The ability to prioritize student learning needs over obstacles and barriers*
- *The strong desire to achieve outstanding results*
- *The strong desire and ability to build meaningful, caring relationships with students*
- *The skill and willingness to leverage student support systems to ensure that the social, emotional, nutritional, and health needs of EACH student is addressed*
- *The ability to collaboratively create and execute clear, logical instructional plans*
- *The capacity to rigorously create and sustain a well-orchestrated system of ongoing data collection and analysis*
- *The capacity to align curriculum, instruction, and assessments*
- *The ability to seek out knowledgeable peers, coaches, and administrators for support*

PROFESSIONAL QUALIFICATIONS:

Required: **ELEMENTARY K-5 ALL SUBJECTS**

- Bachelor's degree or higher in Education
- Valid Michigan Teaching Certificate with Elementary Education endorsement
- Valid state licensing to meet Highly Qualified requirements

Preferred: Preference for:

MUSIC EDUCATION (JQ) K-12
PHYSICAL EDUCATION (MB) K-12

Interested applicants should submit an application online and attach materials including a resume and cover letter at **https://northwested.tedk12.com/hire/index.aspx**

Posting Closes: November 24, 2026 – 2:00 PM

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