



JOB TITLE: Facility Maintenance & Grounds

REPORTS TO: Director of Operations and Superintendent

POSTING DATE: Feb 12, 2026

POSTING END DATE: Mar 6, 2026

DISTRICT DESCRIPTION: Benzie Central Schools serves over 1,200 students preschool-12 and encompasses over 350 square miles in the beautiful terrain of Northwest Michigan. There are six villages in the district, which is also convenient to the cities of Traverse City, Manistee, and Frankfort. Benzie Central has 3 elementary schools serving grades pre-K through 5, a middle/high school serving grades 6-12, and an alternative high school.

QUALIFICATIONS

- High School Diploma or equivalent
- Good working knowledge of landscaping equipment, tractors, mowers, trimmers, edger's.
- Good working knowledge of outdoor sprinkler systems – programming and scheduling.
- Ability to paint sports fields in a timely manner, working with coaches and Athletic Director for scheduling practices and games.
- Good working knowledge of snow removal equipment – plow trucks, tractors, and snow blowers.
- Willingness to learn and be trained

Preferred:

- Knowledge of field maintenance, including aeration, fertilization

EVALUATION:

Performance of this job will be evaluated annually by the Director of Operations

TERMS OF EMPLOYMENT:



- 260 days
- Salary range \$41,000-\$45,000 to be determined by experience and qualifications.
- Competitive benefit package.
- Starting times will be established on a seasonal basis as follows:
 - **Summer/Spring/Fall – 7:00 AM – 3:30 PM**
 - **Winter – 4:00 AM – 12:30 PM**

PRINCIPLE ACCOUNTABILITIES:

Summer

- Mowing and upkeep of grounds – trimming shrubs and trees, edging sidewalks.
- Responsible for sprinkler systems and watering fields, including keeping athletic fields ready to play.
- Responsible for maintenance of tractors and mowing equipment.
- Keep driveways, sidewalks, and parking lots free of gravel and debris.
- Keep bleachers in good repair.
- Ensures that gates are locked daily.

Spring/Fall

- Summer responsibilities carry over.
- Keep game fields and practice fields lined and painted throughout the playing season.
- Keep outside bathrooms cleaned and trash picked up daily.
- Keep leaves raked and sticks picked up as needed.
- Drains and winterizes athletic complex and restrooms.

Winter

- Keep all entrances and sidewalks free of ice and snow.
- Keep driveway entrances and exits accessible.
- Removes snow from around the recycling trailer.
- Keep entrances to out buildings accessible.
- Helps out inside of building or other buildings as needed.
- Other related duties as assigned by the Director of Operations.

Interested applicants should submit an application, and attach materials including a resume and cover letter to Mike Zielinski, Director of Operations – zielinskim@benzieschools.net

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