

# BENZIE COUNTY CENTRAL SCHOOLS



## BOARD OF EDUCATION Monday, December 8, 2025 – Regular Meeting

### AGENDA

- I. Pledge of Allegiance
- II. Approval of Agenda
- III. Opening Statement - We are a team. We leave our personal opinions at the door and we are bound by Policy 2302 to faithfully discharge the office of a board member and keep in mind our primary concern is the educational welfare of students focusing on governance and fiduciary obligations of the district including duties of loyalty and care, placing the District's interests above the Board member's personal interests.
- IV. Consent Grouping  
*The Board has asked that certain items be grouped together and dealt with in a single motion for efficiency. A board member may ask that any listed item be considered separately.*
  - A. Minutes
    1. November 10, 2025 Regular | November 10, 2025 Closed
  - B. Business – General Fund Bills - \$625,480.39
  - C. Support Staff Appointments
    1. Katelyn Scott – Early Childhood Assistant Teacher – Lake Ann Elementary
    2. Rachel Higgins – High School Drama Director – Spring Musicals
  - D. Staff Assignment Changes
    1. NONE
  - E. Leave of Absence
    1. Tom Luebke – Intermittent FMLA
  - F. Recommendation for Tenure
    1. NONE
  - G. Recommendation for Termination following Probationary Period
    1. NONE
  - H. Recommendation for Termination
    1. NONE
  - I. Contract Updates
    1. NONE
- V. District Impact Team Update – Board of Education Trustee, Matt Smith -
- VI. Student Council Report – Student Council Board of Education Representative, Piper Barnard –
- VII. Administration Report
  - A. NMSLA – Superintendent Erfourth
  - B. Early Childhood Update – Early Childhood Coordinator, Melinda Coger
  - C. Comprehensive Support and Improvement (CSI) Update – Superintendent Erfourth
  - D. MS/HS Athletic Update – Athletic Director, Eli Harris
  - E. Agreement for E-Rate Consulting – July 1, 2026 through June 30, 2031 – Director of Finance, Danielle Banasiak
  - F. 2025/26 Budget Amendment #1 – Director of Finance, Danielle Banasiak
  - G. Resignations
    1. Tammy Lung -Early Childhood Lead Teacher – Effective December 19, 2025
  - H. Retirements
    1. NONE

- VIII. Board of Education/Committee Reports**
- A. Building and Grounds Committee**
    - 1. Sinking Project Updates
    - 2. Building and Grounds Modifications
      - 1. NONE
  - B. Policy Committee – No Update.**
  - C. Finance Committee – Smith**
  - D. Parent Advisory Council - Campana**
  - E. Liaison – Kempton**
  - F. Negotiations –Erfourth – No Update**
- IX. Audience Participation (Agenda Items Only)**
- X. Discussion Topics**
- 1. Current District Enrollment Summary Review Exit Out v. Transfer In – Executive Assistant to the Superintendent/Pupil Accounting Specialist, Catina Crossman
  - 2. Calendar Discussion
    - 2025/26 – Graduation Time Discussion
    - 2026/27
    - 2027/28
  - 3. FAFSA (Free Application for Federal Student Aid)
    - FAFSA Requirement
    - FAFSA Challenge
  - 4. January Board of Education Retreat Date and Proposed Agenda Items
- XI. Action Topics**
- A. Administrative Appointments**
    - 1. NONE
    - 2. Approval of 2025/26 Budget Amendment #1
    - 3. Approval to go into Closed Session *for Purposes of Superintendent Goals Update after Audience Participation (Open Topics)*
- XII. Audience Participation (Open Topics)**
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- CLOSED SESSION - *Purposes of Superintendent Goals Update***
- Approval to return to Open Session**
- XIII. Board Communication**
- XIV. Announcement**
- 1. Holiday Choir Concert – December 11
  - 2. Lake Ann Elementary Craft Fair – December 13 – 10:00 AM -3:00 PM
  - 3. Elementary Holiday Programs
    - December 15 – Betsie Valley – 6:00 PM at Betsie Valley
    - December 17- Lake Ann – 6:00 PM at Lake Ann
    - December 18- Homestead Hills – 6:00 PM - Auditorium
  - 4. Holiday Break – December 22- January 2
  - 5. School Resumes – January 5
  - 6. Organizational Board Meeting – January 12 – 6:30 PM
  - 7. Regular Board Meeting – January 12 – 7:00 PM

\*Audience Participation: The Board will invite your comments and concerns twice during tonight's meeting. First, you may address items on tonight's agenda. A second opportunity to speak will occur later, when you may address any issue. Though it is the board's usual practice to listen without immediate comment, your concerns are noted, and you may request follow-up. To address the board, please approach the lectern and give your name and address. Please limit your comments to three minutes.



*Happy Holidays! Happy New Year!*



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