

## New Enrollment in Special Education Programs and Services / Prior Written Notice

The purpose of this form is to provide written notice of the school's proposal to begin or change **or** refusal to begin or change the (a) identification, (b) evaluation, or (c) educational placement of your child, or (d) the provision of a free appropriate public education (FAPE) to your child. [34 CFR 300.503(a)]

### Section 1: Demographics

Today's Date:			Student's Enrollment Date:		
Student's Legal Name:	Last		First		Middle
UIC Number:			Birthdate:		
Grade:			Race / Ethnicity:		
New School Attending:			Operating School District:		
Resident School District:			County of Residence:		
Parent/Guardian Name(s):			Relationship to Student:		
Address:			Phone Number(s):		
City / State / Zip Code:			Email Address:		
SE Teacher / Case Manager:			Student's Disability:		
Most Recent IEP Date:			Most Recent Re-evaluation Date:		
Previous School Attended:			*Previous School District:		
*Please attach most recent IEP and MET Report of student who enrolls from a district outside of our ISD.					

### Section 2: Current Offer of FAPE

Description of the action the school district proposes to take (check one):

☐ The district will implement the Individualized Education Program (IEP) that was developed at:  

\_\_\_\_\_

on \_\_\_\_\_

with **no** modifications. (Skip to Section 3)

Previous school

date

OR

☐ The district will make a new offer of FAPE (IEP) within 30 school days of student's enrollment. Until then, the Individualized Education Program (IEP) developed at:  

\_\_\_\_\_

on \_\_\_\_\_

will be implemented,

Previous school

date

**with the following modifications:**

(Complete the next section)



**Section 4: Explanation of FAPE Offer**

Explanation of why the school district is proposing or refusing to take the action:
Description of each evaluation procedure, assessment, record or report the school district used in deciding to propose or refuse the action:
Description of any other choices that the IEP Team considered and the reasons why those choices were rejected:

**Section 5: Signature of District Representative or Designee**

District Representative or Designee acknowledges the content of this New Enrollment and Prior Written Notice.	
Signature:	Date:

**Section 6: Delivery Means (to Parent/Guardian)**

Delivered By:	Date of Delivery:
Method of Delivery: <input type="checkbox"/> In Person <input type="checkbox"/> By Mail <input type="checkbox"/> Sent home with student <input type="checkbox"/> By Email	