



LIST OF POTENTIAL DISCLOSURES OF DIRECTORY INFORMATION  
AND OPT-OUT FORM

The Board may disclose appropriately designated "directory information" without written consent, unless the parent or adult student advises the Board to the contrary by filling out, signing and returning this form to the District.

The primary purpose of directory information is to allow the Board to include this type of information in certain school publications. The following is a list of uses for which the District commonly would disclose a student's directory information:

Yearbook	Playbills / Drama Programs	Honor Roll / Academic Lists
School Awards Programs	Athletic Programs	Graduation Programs
Website / Social Media	Art Fairs	Newsletters
Charitable Events (e.g. – Annual Coat Drive)		Classroom Lists

Directory information, which is information that is generally not considered harmful or an invasion of privacy if released, can also be disclosed to outside organizations without a parent's or adult student's prior written consent. In addition, two (2) Federal laws require the District to provide military recruiters, upon request, with three (3) directory information categories, names, addresses, and telephone listings - unless parents or adult students have advised the District that they do not want their student's information disclosed without their prior written consent.

The District has designated the following information about each student as "directory information":

<b>Student Name</b>	<b>Address</b>	<b>Phone Number</b>	<b>Date/Place of Birth</b>
<b>Major Field of Study</b>	<b>Participation in Official Sports</b>	<b>Height/Weight (for athletes only)</b>	<b>Dates of Attendance</b>
<b>Date of Graduation</b>	<b>Awards Received</b>	<b>Honor Rolls</b>	<b>Scholarships</b>
<b>Photos / Videos of participation in school related activities, events, or programs</b>			

The Board will make the above information available upon a legitimate request unless a parent, guardian, or adult student has opted-out of provision of this information in some or all circumstances by filling out, signing and returning this Opt-Out Form or notifies the School in writing that s/he will not permit distribution of any or all such information. Directory information will not be provided to any organization for any profit-making purposes.



If you elect to opt-out the above, please sign below, and return to the principal of your child's school. If you do not wish to opt-out of any of the above common uses, you do not need to return this form or take any other action.

\_\_\_\_\_  
Print name of Student

\_\_\_\_\_  
Print name of person signing and state relationship to student  
Or state if student is an adult and signing on his/her own behalf

\_\_\_\_\_  
Signature of parent/guardian/adult student

Date: \_\_\_\_\_

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