

Welcome to Benzie County Central Schools! We are happy you chose our school.

NEW STUDENT ENROLLMENT PROCESS

Please pick up an enrollment packet in our central business office. Fill out all forms completely.

If you have questions, please ask. We will do our best to help.

Return completed forms along with the following items:

Student information:

- Birth certificate
- Immunization record
- Withdrawal grades and/or transcript from previous school
- IEP If Special Education | 504 plan if applicable

Parent's/Guardian's information:

- · Driver's License
- · 2 items to verify residency
- Guardianship papers if applicable
- Previous school will then be faxed requesting the following information:
 - √ Transcripts
 - √ Withdrawal grades
 - √ Attendance
 - √ Discipline
 - √ IEP if Special Education /504 Accommodations

Once this information is available, the counselor will set up a class schedule for your student. The counselor may need to make an appointment to meet with you and your student. Please allow for the enrollment process to take **up to 3 school days**. We want to make the best fit for your student and this may take time.

WELCOME TO OUR HUSKY FAMILY!

Katrina Grose

grosek@benzieschools.net

231.882.4497 ext. 2151

BENZIE COUNTY CENTRAL SCHOOLS ENROLLMENT FORM

| Student's Nan | ne: | | | | | |
|-------------------|-----------------|------------------|------------------|------------------------|-----------------------|------------------------------|
| | (L | ast) | | (First) | | (Middle) |
| Sex: M F G | rade: | Birth Date: | | Age: | Birthplace (City | & State): |
| Student's Soc | ial Security # | <i>t</i> : | | Mother's/Father | 's Social Security :_ | |
| Address: | /NIl | | 1505 % | | | |
| City. | | | | quired for Mailing ad | • | |
| | | | | | | County: |
| | | | | | | |
| | | n Name: | | | | |
| Address: | (Numb | er and Street ar | nd PO Box if red | quired for Mailing ad | dress) | |
| Cell Phone: | | | | · | , | |
| | | | | | | |
| | | | | | | |
| Address: | | | | | | |
| | (Numbe | er and Street an | d PO Box if red | quired for Mailing add | dress) | |
| Cell Phone: | | | Email: | | | |
| Employer: | | | | | Work Phone: _ | |
| Student's Resi | dence is :_ | Single fa | amily dwelling | Shelter | Motel | CarCamp |
| One or | more family, | in a house or A | Apartment | With frien | nds or family membe | rs (other than parent/guardi |
| Other _ | | | | | | |
| | | | | | RY STUDENT SUC | CEEDS ACT OF 2015 |
| | | | | | | dence? |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | When: |
| Has your child | been suspen | ided or expelle | ed? Y N Why | ?(Public Act 328) | | |
| Hae your child | ever attende | d Benzie Publi | c Schools? Y | N If yes, which on | e? | |
| i las your crina | | | | | | |
| | comes ill or is | s injured and y | ou are unava | ilable, please list t | wo emergency conta | icts: |
| If your child bee | | | | | | cts: _ Relationship: |

| Family Doctor: | | | | Phone: | |
|--|-----------------------------------|---------------------------------------|-----------------------------|-----------------------------------|--------------------------|
| Please list any unusual medical | | | | | |
| Will your child be taking any med | dication at school | on a regular bas | is? Y N If so, | what is the name of the med | dication? |
| All medication taken at school A medication form must be fill | must be brougi ed out and sign | ht in to school b ed by the parent | y an adult ir /guardian. | n the original prescription b | oottle. |
| In the event of an accident or ser that our family doctor be contacte to take whatever action they dee | ed and his/her ins | structions be follo | wed. Should | this be impossible, I authorize | ze the school |
| Parent or Guardian's Signature: | | | | | Date: |
| Please list other children in the fa | amily: | | | | |
| Name | | Birthdate | Grade | School Attending | |
| | | | | | |
| | | - | | | |
| Last School Attended: Name | | | - | | |
| | | | | | |
| | | | | | |
| Is this student Hispanic/Latino? | - | | | | |
| No, not Hispanic/Latino | | | | | |
| Yes, Hispanic/Latino (a persor | of Cuban, Puerto | Rican, South or Ce | ntral America | n, or other Spanish culture or or | igin, regardless of race |
| Ethnic Code (if you consider your s | | | | | |
| | | | | al peoples of North and South A | |
| B) Asian (a person having orig | ins in any of the or | iginal peoples of the | e Far East, So | utheast Asia, or the Indian subc | continent including, for |
| | | | | oine Islands, Thailand and Vietn | |
| C) Black or African American (| | | | | |
| D) Native Hawaiian or Other Pacific Islands.) | acific Islander (a po | erson having origin | s in any of the | original people of Hawaii, Guan | n, Samoa or other |
| E) White (a person having orig | ins in any of the ori | iginal peoples of Eu | ırope, the Mid | dle East or North Africa.) | |
| Language spoken at home: | | Native Language_ | | ······ | |
| My signature allows my consent for m district to access the Michigan Care Ir | | | | | est and allows the |
| Parent Signature: | | | | Date | |

Affidavit of Proof of Student Age and Identity

| In order to enroll | | in Benzie | e County Central School |
|---|--|--|--|
| on | or for the | school year | , |
| a person enrolling a j | oupil in a school provide oupil's birth certificate o | 80.1135 of the Revised Scl the local or intermediate s tother reliable proof of th | school district with a |
| local district/l | SD shall notify in writing | local or intermediate schoot the person enrolling the l district/ISD either of the | student that within 30 |
| a)A ce | rtified copy of the studen | t's birth certificate | |
| identit | er reliable proof, as deterr y and age <u>accompanied l</u> of the birth certificate | nined by the school distri o <u>v</u> an affidavit explaining | ct, of the student's the inability to produce |
| reliable proof of age a | CL 380.1135 (1) (b), this and identity of the aforem davit is accompanying: | ffidavit is being employed entioned student. Please | l to accompany other indicate the other |
| Bap Coo A s Coo Life | inty, military or immigra ctor or hospital records a | ccompanied by sworn stat arent or guardian (notarize | ements |
| In accordance with M certified copy of the a | CL 380.1135 (1) (b), please forementioned student's | e explain the reasons for the birth certificate: | ne inability to provide a |
| | | | |
| Signature of School Offi | cial Processing Enrollment | | Date |
| Signature of Person Enro | olling the Student (parent/G | uardian/Student>18) | Date |

RESIDENCY VERIFICATION AFFIDAVIT

PLEASE READ CAREFULLY

Michigan school districts have the right to require proof of residency regarding enrollment. By signing this affidavit you are affirming that the address given on all forms is the current legal residence of the parent/guardian enrolling the student and is the residence of the student.

SHOULD THE SCHOOL DISTRICT LEARN THAT THE NOTED ADDRESS IS NOT THE RESIDENCE AND/OR THE PARENT/GUARDIAN LIVES OUTSIDE SCHOOL DISTRICT BOUNDARIES AND THE STUDENT IS NOT AN AUTHORIZED NON-RESIDENT STUDENT HE/SHE WILL BE EXCLUDED FROM THE SCHOOL DISTRICT IMMEDIATELY.

Further, the district shall require payment of tuition for the time in attendance as a non-resident and will take legal steps to recover it.

The Benzie County Central School District requires verification of residency by parent/guardian providing originals of two separate items on the list below. School district personnel will make copies and return the

originals. All documents must be current and contain name and address. Envelopes with the post office forwarding label will not be accepted. ___Driver's License OR Voter Registration ___Insurance Form ___Lease Agreement ___Purchase Agreement ___Moving Bill ___Utility Bill ___Other-Specify *If living in the home of another person and no rental or lease agreement exists, that person must sign this document and provide one proof of residency. Parent/guardian must provide the second proof item. Person With Whom Residing: Print Name______ Signature_____ Date____ Address: PO Box ____ Street Address City_____State____Zip Code_____ Student Name: _____ Grade:____

Signature of Parent/Guardian:





9300 Homestead Rd Benzonia, MI 49616 PH 231.882.4497 EXT. 2222 Fax 231.882.5699 www.benzieschools.net

Student Record Request

| Name of Last School Attended: | | |
|--|--|--|
| Address: | | |
| Phone Number: | Fax Number: | |
| Please Send us school records for | ; | |
| Student: | Date of Birth: | Grade: |
| Please forward the following items | d/Most recent grades Eligibilities/ 504 Plan if ap R status - Copy of Athletic | |
| Parent/Guardian | Dat | te |
| PL-93-380, THE FEDERAL FAM consent of the parent/guardian/el | ILY EDUCATION RIGHTS . igible students IS NOT REQ | AND PRIVACY ACT says that written QUIRED to release educational records tudent seeks or intends to enroll. |

Please direct all enrollment information to:
Katrina Grose

grosek@benzieschools.net

Athletic Secretary 6-12 Registrar

PUBLIC ACT 328

Public Act 328 (effective January 1, 1995), requires public school districts to expel any student who possesses a dangerous weapon in a weapon-free school zone or commits either arson or rape in a school building or on school property (including school buses or other school transportation).

A dangerous weapon is defined as "a firearm, dagger, dirk, stiletto, knife with a blade over three (3) inches in length, pocket knife opened by a mechanical device, iron bar, or brass knuckles" or other devices designed to or likely to inflict bodily harm, including, but not limited to, air guns and explosive devices.

| Pursuant to 1995 Public Act 328: | |
|---|---|
| (Student name) | (date of birth) |
| Check one: | |
| 1. has not been expelled from another school | ol |
| 2. has been expelled from another school (o | r has expulsion charges pending). |
| 3. is currently under suspension from anothe | er school. |
| If you checked box 2 or 3, please explain the circum | nstances below: |
| | |
| understand and agree that pursuant to 1995 Public | Act 328 that: |
| (1) the Benzie County Central Schools will request reprevious school(s); and (2) until records are received conditional; and (3) if student records received from represented above, the above named student may be schools immediately without further recourse. | d and reviewed by the school, enrollment is the previous school(s) are not as |
| Signature of Parent/Guardian (or student 18 years of | Fogo on older) |
| as a control of the desire of the stance of the Aegus Of | f age or older) Date |



Virtual/Online Learning Parent Permission

Benzie County Central Schools

| Student Name: | Student Grade: |
|--|---|
| Virtual learning is a method of receiving academic instruction is registered and the courses are taken through a digital learning may be offered at a supervised school facility during the day a through self-scheduled learning where pupils have some contrapace of their education. Virtual learning includes, but is not limic computer-based learning, where the delivery of instruction may software, technology, and the Internet. | g environment. Virtual learning is a scheduled class period or rol over the time, location, and lited to, online learning and |
| I,, parent or legal guardian of for his/her enrollment in district approved virtual/online course(be enrolled in the courses should it be in their best interest. | |
| Parent Signature: | Date Received: |
| Student Signature: | Date Received: |

Please return signed permissions to:

Katrina Grose 6-12 Registrar 9300 Homestead Rd. Benzonia, MI. 49616 grosek@benzieschools.net

School District:



Consent for Disclosure of Immunization Information to Local and State Health Departments

Immunizations are an important part of keeping our children healthy. Schools, State, and Local health departments must monitor immunization levels to ensure that all communities are protected from potentially life-threatening diseases and, if necessary, respond promptly to an emerging public health threat. It is important that disease threats be minimized through the monitoring of students being immunized.

Sharing immunization and personally identifiable information including the students' name, Date of Birth, gender, and address with local and state health departments will help to keep your child safe from vaccine preventable diseases. The Family Educational Rights and Privacy Act (FERPA), 20 U.S.C. § 1232g, requires *written parental consent* before personally identifiable information from your child's education records is disclosed to the health department. If your child is 18 or over, he or she is an "eligible student" and must provide consent for disclosures of information from his or her education records.

| You may withdraw your consent | to share this information in writing at any | time. |
|---|---|---|
| Department of Health and Huma will be used to improve the quali | ral Schools to release my child's immun n Services and Local Health Department. ty and timeliness of immunization service any immunization information and limited | . I understand this information s and to help schools comply |
| Student's Name: | | |
| Signature of Parent/Guardian or Eligible Student: | · | Date:// |
| Printed Parent/Guardian Name: | | |

Katrina Grose Benzie Central Schools 6-12 Registrar

Handbook Acknowledgment Sheet-Permissions

Handbook:

| My signature acknowledges that I have read the student handbook of requested and received a copy of the handbook. I am responsible for regulations for student conduct therein. | nline (<u>www.benzieschools.net</u>) or have r abiding by the guidelines and |
|--|---|
| Student Signature | Date |
| Parent Signature | Date |
| Technology Acceptable Use Agreement Form: | |
| My signature acknowledges that I have read the Technology Acceptal (<u>www.benzieschools.net</u>) or have requested and received a copy of the abiding by the guidelines and regulations of student contact therein. | ble Use Agreement Form online e agreement. I am responsible for |
| Student Signature | _ Date |
| Parent Signature | Date |
| Permission to Publish Student Photographs and/or work: | |
| My signature acknowledges that I give my child permission to be pho may be used on district website, may be published in teacher web pag media sources. No other information about our child or his/her schoonsent. | es, or may be distributed to local print |
| Student Signature | _ Date |
| Parent Signature | _Date |
| Field Trip Permission: | |
| My signature allows that I give my child permission to go on all field to understand that I will be notified of all school field trips through the shome with students, or via our daily communications emailed home. So we hicle or private vehicle operated by the teacher and/or staff members. | chool newsletter, parents notes sent students will be transported by a school |
| Student Signature | _Date |
| Parent Signature | _Date |
| Permission to Use Phone Number for Automated Calls: | |
| My signature allows that I give the BCCS district permission to use the me on events/cancellations/absences as well as emergencies. | e automated calling system to update |
| Student Signature | Date |
| Parent Signature | _Date |
| Online Virtual Courses: | |
| My signature allows my consent for my son/daughter to participate in | online/virtual courses. |
| Parent Signature | _Date |

BENZIE COUNTY CENTRAL SCHOOLS TRANSPORTATION REQUEST

All information below must be <u>completed</u> and received by the Transportation Department <u>prior</u> to service being provided. The Director of Transportation will check your address for a safe, legal bus stop and contact you <u>within three school days</u> with your route number and pick-up/drop-off times.

| Student Name: | |
|--|--|
| Address: | |
| City: | |
| School: | |
| Phones: Home; Work; | |
| Email: | |
| Pick-up/Drop-off address: (if different) | |
| Mother Name: | |
| Father Name: | _ Work Phone: |
| On the lines below please list end is very important that we are supplied contact name and/or number, particularly | with at least one alternate |
| Name: | |
| Relation to child/family: | Phone: |
| Name: | Market and the second |
| Relation to child/family: | Phone: |
| If there is any further information (i.e. me feel we should be aware of, please explain:_ | edical, allergies, etc.) you |
| | |
| | |
| FOR ELEMENTARY STUDENTS ONLY - We will <u>not</u> drop unless there is adult supervision. Please see | your child off at a location Transportation Guidelines. |
| Parent/Guardian Signature: | Date: |

2020-2021 Household Application for Free and Reduced-Price School Meals

Apply online: lunchapp.com

One application per household. Please use a pen (not a pencil)

STEP 1: List ALL Household Members who are infants, children, and students up to and including grade 12 (if more spaces are required for additional names, attach another sheet of paper). Definition of Household Member. "Anyone who is living with you and shares income and expenses, even if not related". Children in Foster care and children who meet definition of Homeless, Migrant or Runaway

| are eligible for free meals. Read How to Apply for Free and Reduced-Price School Meals for more information. PLEASE PRINT Child's Last Name | 1 | . : |
|--|---|---------------------------------|
| Yes No | Child | Homeless Migrant, Runaway |
| 2) | | |
| 3) | | |
| 4) — — — — — — — — — — — — — — — — — — — | я] | |
| 5) | | |
| te in one or more of the following assistance programs: | SNAP, TANF, or FDPIR | |
| 3. If IES VIVIRE a case number here, then go to STEP 4 (Do not complete STEP 3). Case Number: | (Write only one case number in this space) | Space) |
| STEP 3: Report income for ALL Household Members (Skip this step if you answered "YES" to STEP 2) | | |
| Unsure what income to include here? Flip the page and review the charts titled, "Sources of Income", for more information. The "Sources of Income for Children" chart will help you with the All Adult Household Members Section. | ill help you with the Chil | d Income section. |
| A. Child Income Child Income Child Income Child Income Weekly Bi-Weekly 2x Month Mo | ase put an X 2x Month Monthly Annually | |
| 9 | | |
| B. All Adult Household Members (including yourself) List all Household Members not listed in STEP 1 (including yourself) even if they do not receive income. For each Household Member listed, if they do receive income, report total gross income (before taxes) for each source in whole dollars (no cents) only. If they do not receive income from any source, write "0" or leave any fields blank, you are certifying (promising) that there is no income to report. | eport total gross income | (before taxes) for each report. |
| PLEASE PRINT Name of Adult Household Members (First and Last) Earnings from Work How Often? Public Assistance/ How Often? Pensions | Pansions/Retirement/ How Offen? | |
| Weekly Bi-Weekly 2x Month Monthly Annually Alimony/Child Support Weekly Bi-Weekly 2x Month Monthly Annually | come Weekly Bi-Weekly | 2x Month Monthly Annually |
| 9 | | |
| | | |
| 99 (9) (1) (1) (1) (1) (1) (1) (1) (1) (1) (1 | | |
| | | |
| 5) Total Household Members Last Four Digits of Social Security Number (SSN) of Children and Adults) Check if no SSN | | |
| STEP 4: Contact information and adult signature. Mail Completed Form to: BCCS Attn: Lisa Purchase 9300 Homestead Rd. Benz | Benzonia, MI 49616 | |
| "I certify (promise) that all information on this application is true and that all income is reported. I understand that this information is given in connection with the receipt of Federal Funds, and that school officials may verify (check) the information. I am aware that if I purposely give false information, my children may lose meal benefits, and I may be prosecuted under applicable State and Federal laws". | f Federal Funds, and th and Federal laws". | at school officials may |
| Street Address (if available) Ant# City | | |
| Apt# City State Zip | Davtime Phone and Email (Optional) | ntional) |

Today's Date

Signature of Adult

Printed Name of Adult Signing Form

meals. You must include the last four digits of the social security number of the adult household member who signs the application. The last four digits of the social security number is not required when you apply (FDPIR) case number or other FDPIR identifier for your child or when you indicate that the adult household member signing the application does not have a social security number. We will use your information to determine if your child is eligible for free or reduced-price meals, and for administration and enforcement of the lunch and breakfast programs. We MAY share your eligibility information with education, health, and To file a program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, (AD-3027) found online at: http:www.ascr.usda.gov/complaint_filing_cust.htm., and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its agencies, offices and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, sex, disability, age, or reprisal or retaliation for prior civil rights activity in any program or activity conducted Persons with disabilities who require alternative means of communication for program information (e.g. Braille, large print, audiotape, American Sign Language, etc.) should contact the Agency (State or local) where they applied for benefits. Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information -Strike benefits We are required to ask for information about your children(s) race and ethnicity. This information is important and helps to make sure we are fully serving our community. Responding to this section is optional The Richard B. Russell National School Lunch Act requires the information on this application. You do not have to give the information, but if you do not, we cannot approve your child for free or reduced-price Denied on behalf of a foster child or you list a Supplemental Nutrition Assistance Program (SNAP), Temporary Assistance for Needy Families (TANF), Program or Food Distribution Program on Indian Reservations -Regular income from trusts or estates -Investment income -Earned interest -Regular cash payments from outside household nutrition programs to help them evaluate, fund, or determine benefits for their programs, auditors for program reviews, and law enforcement officials to help them investigate violations of program rules. Date Reduced -Social Security (including railroad refirement and black lung benefits) -Private pensions or disability benefits -Annuities -Veteran's benefits A parent is disabled, retired, or deceased, and their child receives Social Security benefits. Salary, wages, cash bonuses / Net income from self-employment (farm or business) / If you are in the U.S. Military / Native Hawaiian or Other Pacific Islander Eligibility: Free A child receives regular income from a private pension fund, annuity, or trust. A friend or extended family member regularly gives a child spending money. A child has a regular full or part-time job where they earn a salary or wages Verifying Official's Signature -Basic pay and cash bonuses (do NOT include combat pay, FSSA or privatized housing allowances) -Cash assistance from State or local government -Alimony payments-Child support payments A child is blind or disabled and receives Social Security Benefits. -Supplemental Security Income (SSI) Email: program.intake@usda.gov This institution is an equal opportunity provider Categorical Eligibility: Example(s) Black or African American Date Fax: (202) 690-7442 -Allowances for off-base housing, food and clothing -Unemployment Benefits -Workers compensation Confirming Official's Signature Household Size: Annual Income Conversion: Weekly x 52, Every 2 Weeks x 26, Twice a Month x 24, Monthly x 12 ∐Asian Office of the Assistant Secretary for Civil Rights American Indian or Alaskan Native and does not affect your child(s) eligibility for free or reduced-price meals. 1400 Independence Avenue, SW Monthly Mail: U.S. Department of Agriculture Washington, D.C. 20250-9410 Sources of Child Income Hispanic or Latino may be made available in languages other than English. \$ 2x Month Date Public Assistance / Alimony / Child Support Income from person outside the household Pensions / Retirement / All Other Income Sources of Adult Income \$______Bi-Weekly Sources of Income for Children Sources of Income for Adults Income from any other source Determining Official's Signature Disability Payments Survivor's Benefits Race (check one or more): Ethnicity (check one): Earnings from work Earnings from work Social Security

Middle School Plan

| Requirements | 6th Grade | 7th Grade | 8th Grade |
|---|---|---|--|
| Math | Math Expressions 6 | Hon. Math 7 Math 7 Essential Elements | *Algebra Math 8 Essential Elements |
| English | English 6 | Hons English 7 English 7 | Hon. English 8 English 8 |
| Science | Science 6 | Science 7 | Science 8 |
| Social Studies | Social Studies 6 | Social Studies 7 | Social Studies 8 |
| Electives (6-7th Grade choose one) (8th Grade choose two) | Band Choir Physical Education | Art Basic Theater Arts Band Choir Physical Education Body Mechanics | Art Basic Theater Arts Band Choir Physical Education Body Mechanics Industrial Arts *Spanish |
| Enrichment | Art Basic Theater Arts Careers Music Appreciation | Spanish Health Industrial Arts Robotics | N/A |
| | * These are high school | courses and count toward | I high school GPA. |

High School Plan

| Requirements | 9th Grade | 10th Grade | 11th Grade | 12th Grade |
|---|-----------------------------------|--------------------------------------|---|--|
| Math (4 Credits: Algebra 1,2, Geometry and 4th year) | Algebra 1 Hon. Geometry | Algebra 2 Hon. Alg. 2 Geometry | Geometry Pre-Calculus Algebra 2 | Geometry Con. Ed. Physics AP Calculus |
| English (4 Credits, 4 years) | English 9 Hon. Eng. 9 | English 10 Hon. Eng. 10 | English 11 Hon. Eng. 11 | English 12 AP Literature |
| Science (3 Credits: Earth, Biology, Chemistry required) | Earth Science *Hon. E. Science | Biology Hon. Chemistry | Chemistry AP Biology ADV Biology | AP Chemistry |
| Social Studies (3 credits, 3 years) | US History | Health/Econ. Civics | World History AP Psychology | AP US History |
| *Required to graduate: 1 year for 9th grade only | Freshman Connect | N/A | N/A | N/A |
| World Language 2 years of "Foreign Lang) Or 1 year + 2 yrs of WL (IA, CTC, Music or Art) | Spanish I/II | Spanish I/II/III | Spanish I/II/III CTC MTA Dual Enroll | Spanish I/II/III CTC MTA Dual Enroll |
| ELECTIVES: Choose 1 | *Honors Biology | Band | | |
| (* = prerequisite TR) | *Algebra Lab Coed Physical Ed. | Choir Drawing or Crafts | | |
| | or Body Mechanics | Livestock Animal Science | ence | |
| | Industrial Arts | or Crop Plant Science | | |
| Seminar | All students take a sem meetings | inar to assist with questio | ns during the day, study time | e, organization opportunity, club |