



JOB TITLE: Special Education Teacher – Crystal Lake Elementary

REPORTS TO: Building Principal

JOB FUNCTION: The Teacher shall serve as the educational leader in the classroom

CERTIFICATIONS & QUALIFICATIONS **Special Education Certification Required**
Subject Area K-5 Certification Preferred

DISTRICT DESCRIPTION: Benzie Central Schools serves over 1,400 students preK-12 and encompasses over 350 square miles in the beautiful terrain of Northwest Lower Michigan. There are six villages in the district which is also convenient to the cities of Traverse City, Manistee, and Frankfort. Benzie Central has 3 elementary schools serving grades K-5 and a middle / high school serving grades 6-12. There is also an alternative / virtual high school adjacent to the high school.

DUTIES AND RESPONSIBILITIES

- Plan, prepare, and deliver lesson plans and instructional materials that facilitate active learning
- Develop and implement quality IEP's alongside family members and school staff to address needs of students
- Use relevant technology to support and differentiate instruction
- Support non-academic needs through the student support network district
- Encourage and monitor the progress of individual students
- Maintain accurate and complete records of student progress and development
- Participate in department, school, district, and parent meetings
- Communicate necessary information regularly to students, colleagues, and parents
- Observe and evaluate student performance and development

ADDITIONAL QUALIFICATIONS:

- *The ability to prioritize student learning needs over obstacles and barriers that can stand in the way of necessary change*
- *The strong desire to achieve outstanding results*
- *The strong desire and ability to build meaningful, caring relationships with students*
- *The skill and willingness to leverage student support systems to ensure that the social, emotional, nutritional, and health needs of ALL students are addressed.*
- *Is instruction-minded and is driven to try out new ideas to improve student learning.*
- *The ability to collaboratively create and execute clear, logical instructional plans*
- *Aligns curriculum, instruction and assessments while responding to the individual needs of students.*

PROFESSIONAL QUALIFICATIONS:**Required:**

- Bachelors degree or higher in Education
- Valid Michigan Teaching Certificate with Special Education endorsement (candidates willing to become certified in special education may also be considered)
- Valid state licensing to meet Highly Qualified requirements

Preferred:

- Ability to teach multiple subjects

Interested applicants should submit an application online and attach materials including a resume and cover letter at <http://www.tbaisd.org/services/human-resources/employment-opportunities/>.