

4/14/2021 Core Team – Meeting Report

Attendees: Dan Tryles, John Davids, Aaron Felske, Kris Gerke, Amiee Erfourth, Brian Childs, Mike Zielinski, Laura Sarelis, Brett Emerson

Absent: Brendon Pollard

Meeting Title: Core Team Meeting

Date: April 14, 2021

Time: 7:30am remotely by Microsoft Teams

1) Check In

- a) Benzie team members
- b) Wolgast team members
- c) Kingscott/ Commtech team members

2) Schedule

- a) Review/ reminder of overall bond project schedule
 - i) Lake Ann, New Elementary, New Transportation, HS Addition & Locker Room – Phase 1
 - ii) Sinking Fund, HS/MS Roof Replacement – summer work
 - iii) Betsie Valley and HS/MS Remodeling – Phase 2

3) Pre-Project Requirements

- a) Geotechnical Proposal Status
 - i) SME – has provided a quote
 - ii) Ottwell Mawby
 - (1) Have provided a quote; \$15,500 which is less expensive than SME
 - (2) District gave approval to move forward with this firm; Aaron will follow up with them
 - (3) Will include a Geotechnical investigation for all of the sites, information on soils, recommendations on footing design, pavement types, infiltration for storm or septic fields. Understanding what's there and planning appropriately so there are no surprises when site work begins.
 - (4) Will work through Mike for coordination of items

4) Design Process

a) New Elementary

i) Quick review of cost savings SF reductions (Art, Music, Media Center, Corridors)

- (1) Reduced the corridor width by 8"; 400 sq ft saved
- (2) Reduced Media Center size to 1500 sq ft; 600 sq ft saved
- (3) Art and Music Rooms reduced to the size of a classroom (general ed size classroom)
- (4) Reduced square footage by approximately 2000 sq ft
- (5) May be able to reduce the size of the Mechanical Room and Receiving Area space; need equipment layouts before trying to reduce the size

ii) Office vs. Storage near bus entrance

- (1) Will review the layout with Brooke
- (2) Storage space may be needed more than an additional office
- (3) Have a room by the Media Commons for a future office potentially; could also be a book room.
 - (a) Will review with Brooke all of the office spaces to ensure it meets the District's needs
 - (b) Share floorplan with Amiee – she will share with Brook ahead of a meeting with KAI

iii) Discuss Para Office adjacent to Media Center

- (1) Is a Para Office needed?
- (2) May be adjusted in relationship to the head education room; Amiee will discuss with Brooke

iv) Aaron reviewed the site plan

- (1) Can the elementary walking trail be integrated into the cross-county trail?
- (2) Do we need a fence around the perimeter?

v) Kris: reduction of the overhang at the bus loop; team will be presenting options for canopies

vi) Entrances: will develop options and review them with the District

b) Lake Ann Elementary

i) Kingscott team proceeding with Design Development

ii) Existing computer lab area:

- (1) Would like to keep windows so it can be an observation space
- (2) Mic drop spots – is there a plan? Brett has options for headphones, speakers, etc.

c) HS Addition

i) Results of 4/13 Detailed Programming Meeting

- (1) Reviewed scope with the group
- (2) Reviewed fitness area, concession area, locker room

- (3) Mezzanine area still needs discussion
 - (4) Would like to have the batting cage moved to the gym; would like to have full use of the gym simultaneous to any batting cage activity; consider having a batting cage at the new elementary; KAI is reviewing how this may work
 - (5) Art kiln: a former kiln space can be re-used for the kiln now
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- ii) Revisit proposed new Concession Space – does it need more storage? No; however will need input from the Boosters
 - iii) Mezzanine Team Room vs. Main Floor Team Room
 - iv) Space for Med Center; will be looked at as part of the re-modeling project
 - v) Plan to have DD complete by 6/3
 - vi) Cost to re-finish the floor, striping and re-positioning were not originally included in the scope; cost for these items is to be determined. The cost of the bleachers will determine if there is money available to complete these items.
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- d) Transportation Building
 - i) Kingscott team proceeding with Design Development
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- e) Betsie Valley Remodeling (Phase 2)
 - i) Review work scope list
 - ii) Dan reviewed the list and whether the item is current, sinking fund, phase 1 or phase 2
 - iii) Upgrade kitchen sanitary systems – Amiee to check on this/ may be able to remove these from the list
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- f) HS/MS Remodeling (Phase 2)
 - i) Review work scope list: Dan reviewed the and whether the item is current, sinking fund, phase 1 or phase 2
 - ii) Abatement work needs to be specifically identified and then replacement items budgeted
 - iii) HS Science Classrooms: replace one to one (1:1) or re-imagine the space. Science teachers should be brought into the discussion regarding these classrooms.
 - iv) HS Life Skills Classrooms: replace one to one (1:1) or re-imagine the space. Should include Carmen in the discussion of these classrooms
 - v) HS general education classroom casework
 - vi) HS/MS Cafeteria replacement
 - vii) HS casework – which rooms should receive casework?
 - viii) Need to schedule meetings for the discussion of these items; can then develop options. Amiee can help with coordinating of these meetings – would like to have the meetings the week of 4/26
 - ix) Heating unit not listed for the Choir/Band Room – replacement or missed? SES reviewed over Spring Break
 - x) Five (5) ceiling mounted shop heaters – replacement or missed?

- xi) Auditorium needing upgrades? Alternate Bids? Electrical upgrade for lighting? Sound system pieces? Would like to go wireless as a work around to the microphone issues.
- xii) Need to be mindful of tech items throughout the buildings so Brett can form a budget
- g) Dan will send the workbook reviewed this morning to Kris and Amiee

5) Other Items

- a) Update on current Sinking Fund project progress
- b) Submittal work is completed
- c) Wolgast is scheduling Pre-Construction Meetings; Kris will be onsite for the meetings. There are samples coming for the roofing
- d) Need the Sports schedule in order to coordinate the lighting work for the stadium
- e) Henry Road improvements?
 - i) Should we carve out a line item for this work?
 - ii) \$300k is the max – plan as part of contingency?
 - iii) Will pull money out of Contingency for now and plan for the work until Amiee gets a final answer from the Road Commission
 - iv) Amiee doesn't have a clear answer from the Road Commission as to who is paying for what.
 - v) Road should be completed by summer 2023

6) Next Meetings

- a) Core Team Meeting is April 28, 2021 at 7:30am
- b) Technology Meeting is April 30, 2021 at 9:00am