

7/21/2021 Core Team – Meeting Notes

Meeting Title: Core Team Meeting
Date: July 21, 2021
Time: 7:30 AM

1. Check-In

- a. Benzie team members
- b. Wolgast team members
- c. Kingscott team members
- d. Commtech team members

2. Schedule

- a. Lake Ann CR Addition - Design Development (DD) issued
- b. New Transportation Building - Design Development (DD) issued
- c. New Elementary – Design Development (DD) to be issued 8/5
- d. HS Addition & Locker Room Remodeling – Design Development (DD) to be issued 8/5

3. Technology

- a. Bret Emerson (CommTech) is on site today (field work for Paging Systems)
 - i. Bret walked the buildings on 7/20/21
 - ii. Looking for options for tile replacement at new speakers
 - iii. DD drawings issued for Lake Ann and Transportation
 - iv. Go with analog clocks for new elementary
 - v. “Valcom” paging system at existing HS
 - vi. Alternative HS – Put on paging system too
 - vii. HS Football field – look at getting on paging system too
 - viii. Paging System: go out for bids end of August
 - ix. MEETING MID AUGUST TO REVIEW TECH SCOPE at New Elem – do it virtually
- b. Budget / Scope:
 - i. Clarify funding amounts and sources (Bond vs. ESSER vs. other)
 - ii. Clarify anticipated scope of technology work
 1. Bret will do an estimate of the DD drawing work – give to Wolgast
 2. Paging system is outside of bond scope – could use ESSER funds to cover this
- c. Other technology items?

4. Design Process

- a. New Elementary
 - i. Exterior canopy designs: Kingscott proceeding with Option 3

- ii. Exterior materials: Kingscott preparing 2-3 options for Owner review... then Community input
- iii. Interior materials / colors: Kingscott (Laura) refining (2) options for Owner review... then Community input
 - 1. Present at a Board meeting / share with Community
 - 2. August 9 Board give an update
 - 3. September 13 Board meeting present
 - 4. September 2 Open houses – share images
 - 5. Lots of positive Community Feedback

- b. Lake Ann Elem
 - i. Kingscott team proceeding with Construction Documents (CD)
 - ii. Wolgast team working on Design Development (DD) cost estimate

- c. HS Addition & Locker Room Remodeling
 - i. Kingscott team proceeding with Design Development
 - ii. Gymnasium: not moving the main court
 - iii. Gymnasium Corridor Door: do we want to install new set of doors?
 - iv. Gymnasium Bleachers: replacing with new; maximize seating capacity
 - v. Gym Balcony: work scope verification
 - 1. Kingscott showing demo of CMU at operable partition stack area (and patching floor slab) and replacing guardrails/handrails
 - 2. Does Benzie want the tectum partition wall to remain or be demolished?
 - 3. DIRECTION: tectum partition stays... CMU partition stack DEMO
 - 4. Owner has 1 existing batting cage frame at gym – move to new location
 - 5. Make room for a batting cage on the balcony – Owner will do the work

- d. Transportation Building
 - i. Kingscott team proceeding with Construction Documents (CD)
 - ii. Wolgast team working on Design Development (DD) cost estimate
 - 1. Septic vs water system things to work out
 - 2. Hoping not to drill a new well
 - 3. Hotsy wash system – Bill Kinnis Administrator for Benzie Bus says they had trouble with the undercarriage wash with this system. Can Theresa talk to Bill and find out what issue is. 231 251-9002. bill@benziebus.com

- e. Betsie Valley Remodeling (Phase 2)
 - i. Kingscott team proceeding with Design Development (DD)
 - ii. If funds left over, can we dress up front entrance?

- f. HS / MS Remodeling (Phase2)
 - i. Reminder: SD Estimate is under budget (with no new LED lighting)

- ii. Kingscott proceeding with Design Development (DD)
- iii. Other Items:
 - 1. Life Skills Classroom Restoration: Amiee do you need anything else?
 - a. Amiee is all set
 - 2. TAB work – KAI / Wolgast has reached out to TAB contractor. Working to schedule
 - 3. Cast iron pipe replacement: location and extent unknown
 - a. Discussed running a camera through the lines to determine location and extent of replacement for forthcoming bid documents
 - b. Mike will call Rotar Rooter to scope the sanitary pipes

5. Other Items

- a. Update on current Sinking Fund project progress
 - i. Betsie Valley
 - ii. Lake Ann
 - iii. High School Roof
 - iv. Kingscott Site visit / punch list inspection: July 27, 28, or 29
- b. DTE Meeting / Conference Call
 - i. Targeting July 27, 28, 29.
 - ii. 28th is preferred date. 10am target.
 - iii. Participants: Amiee, Mike, Aaron (Civil), Rich Coburn (Electrical), Dan, Other?

6. Next Meeting

- a. Next Core Team on August 4, 2021, 7:30am

OAC Meeting – 1st Meeting (Kris's agenda)

Send Kris emails of anybody that needs to be at these meetings

Add Brian, Chris, and Nicki

Open RFI's – reviewed

Change Events – review any change event that have not been approved

Bulletins / Proposal Requests - Review

Construction Schedule

Construction progress

Betsie Valley SF work is 99% complete – addressing one bird bath

Lake Ann Boilers almost done – will be done before school starts

Stadium Lights – finishing up

HS MS Roof – 4 weeks behind due to weather and material delays; won't be done before school starts

Monument Signs – 4-5 days to install. Will be done before schools starts



KALAMAZOO
GRAND RAPIDS
CHELSEA
ROYAL OAK

Kingscott



Cost Control Manual - Review

Punchlist

July 28th

Logging School Property – What will be done / removed? What is left for “Construction” to clean up?

Logger is delivering equipment today

Begin end of this week or next

Review logging work on July 28th - Aaron

School starts September 7

Next OAC Meeting