

# 11/10/2021 Core Team – Agenda

**Meeting Title:** Core Team Meeting  
**Date:** November 10, 2021  
**Time:** 7:30 AM

## 1. Check-In

- a. Benzie team members
- b. Wolgast team members
- c. Kingscott team members
- d. CommTech team members

## 2. Schedule

- a. Reminder: CD issue dates for all the projects
  - i. New Transportation 10/14/21 (Bid opening 11/23)
  - ii. Lake Ann 10/28/21
  - iii. New Elementary 11/19/21 (Staggered 1 day from HS Ph 1)
  - iv. HS Phase 1 11/18/21
  - v. Betsie Valley 12/2/21
  - vi. HS MS Phase 2 1/20/21

## 3. Technology

- a. Design Updates

## 4. Communication / Meeting Requests

- a. 11/8 Board Meeting – any follow up?
- b. Betsie Valley Drawing Page Turn – to be scheduled
- c. HS/MS Remodeling Phase 2 Drawing Page Turn – to be scheduled

## 5. Design / Bid Process

- a. New Transportation Building
  - i. Bid Opening 11/23
  - ii. Last day for RFI's
  - iii. Last day for Addendum
- b. Lake Ann Elem CR Addition
  - i. CD's issued to Wolgast
  - ii. Pre-bid meeting date
  - iii. Bid Opening date

- c. New Elementary
  - i. Kingscott team finalizing Construction Documents (CD's)
    - 1. Planning to issue to Wolgast 11/19 (eob)
  - ii. Henry Road Improvements / DTE / Road Commission
    - 1. Reminder: \$375,000 estimate for just for the road only
    - 2. Any update from Benzie County Road Commission?
  - iii. Health Department: request for shallow Septic Tank...
    - 1. Aaron UPDATE on septic tanks "design" location
  
- d. HS Addition & Locker Room Remodeling
  - i. Kingscott team finalizing Construction Documents (CD's)
    - 1. Planning to issue to Wolgast 11/18 (eob)
  
- e. Betsie Valley Remodeling
  - i. Kingscott team proceeding with Construction Documents (CD)
  - ii. OWNER CD REVIEW – will need to schedule a page turn.
    - 1. Target the week of 11/29
  
- f. HS / MS Remodeling (Phase2)
  - i. Kingscott team proceeding with Construction Documents (CD)
  - ii. Reminder: Sinking Fund Site Work Scope
    - 1. Kingscott/Wolgast suggest wait to do the work until summer of 2023
  - iii. OWNER CD REVIEW – will need to schedule a page turn.
    - 1. Target the week of 12/13

## 6. Other Items

- a. Update on current Sinking Fund project progress
  - i. New Building Sign: working to replace digital component
    - 1. Update
  - ii. High School: roof work substantially complete
    - 1. DAN and KRIS: punch list inspection complete
    - 2. No items except completion of some roof edge metal on MS
  - iii. Lake Ann Boilers
    - 1. Glycol fill tank control
    - 2. Sealant at stacks
  - iv. Other?

## 7. Next Meeting

- a. Next Core Team on November 24, 2021, 7:30am