

- Continued support and learning was done with formative assessment and Terry Morgan. The area of focus was providing positive feedback during evaluation. The first Building Walkthrough dates will be completed by the end of November.
- District-wide process for reviewing Special Education compliance and results was rolled out and the process will continue for the next 10 weeks. Results Driven Accountability Team was created and met to begin to assign roles and responsibilities to move the work forward as we seek to increase the effectiveness of our interventions for special education students.
- Reviewed and updated the data-sharing dates on the calendar, but these will probably be tweaked with the cancellation of the meeting tomorrow due to the funeral

Student Council Report: Student Council Board of Education Representative, Maya Musgrave. Maya shared that the student council has been very busy. Yesterday, a Red and White Seminar was held to recognize the conclusion of fall sports, as well as four student-athletes on their accomplishments – Mylie Kelly, Elise Johnson, Kevin Hubbell and Hunter Jones. The Blood Drive on November 2 was very successful, as well as Trunk-or-Treat and the scheduled motivational speaker.

Events coming up:

- Fall Play – Harvey – Friday, November 12, and Saturday, November 13 – 7:00 PM.
 - Grateful Thanksgiving Project
 - National Honor Society Induction – Wednesday, November 17 – 7:00 PM
 - FAFSA FRENZY – Kick Off Sessions for Students– November 17 -1st, 5th, and 6th hours. Makeup Sessions – Friday, November 19 – 1st and 6th hours. Parent Session – Monday, November 22 – 5:00-7:00 PM.
 - Holiday Luncheon – Tuesday, December 21
 - Activities and Raffle – Wednesday, December 22 – Half Day
 - Winter Sports starting soon
- Maya shared about her nonprofit, “Know If You’re Low” – This nonprofit will provide free iron testing and education for runners at Benzie Central on an annual basis.

Administration Report:

- A. NMSLA – Superintendent Erfourth shared the following November 8, 2021 NMSLA Update.
- Redistricting Overview/Update – Looking at Congressional Redistricting. May impact John Roth and Jack O’Malley, making them direct competitors.
 - Budget Update – A. SAF and B. ARP – The State Aid Budget has been finalized. The Esser III Application is out. Most likely Esser III funds will not be used until next calendar school year, 2022/2023.
 - HB 5424 Hornberger – Association Dues
 - SB 597/598 – Privatizing Mental Health Services – All community mental health would be Medicaid managed.
 - 645/664 – Attendance Flexibility – Only 15 Legislation days left. Not moving in the House.
 - Senate working on Dyslexia Bill.

- B. BCCS Emergency Response Guide Update – Deputy Geoff Miller – Deputy Miller was pleased to report that the Emergency Response Guides were completed. The district ordered 200, color coded, and designed to be easily updated and adjusted as changes are made regarding staff changes and policy/procedure updates. Deputy Miller plans to begin district distribution on Wednesday, November 10. He also reported that the entire county now has the same Emergency Response Guide. Law Enforcement and Medical staff will come together over the Holiday break for training. With that Deputy Miller shared that it has been difficult getting to the Elementary buildings due to the demand at the Middle and High School.**
- C. Crystal Lake Elementary Update – Steve Graetz, Principal – Principal Graetz presented the standard-based report cards that Crystal Lake Elementary is piloting this year. A standards-based report card lists the most important skills students should learn in each subject at a particular grade level. Instead of letter grades, students receive marks or a code, in this case numbers, which show how well they have mastered the skills. Principal Graetz thanked his staff for the tremendous amount of work that they have put into this pilot. Susan Dameron, Kindergarten/1st Grade teacher at Crystal Lake Elementary shared she previously has been in Administration at another district. This is the fourth district that he has been able to help establish standard-based report cards. She firmly believes that they help teachers understand what they are responsible and accountable for, as well as assists parents to understand what they best can help their child with. Mrs. Dameron is confident that this will help show where we are academically, and will be the core moving forward to improve overall scores. Kim Gramzow, Literacy Specialist for Betsie Valley Elementary, Crystal Lake Elementary and Lake Ann Elementary, has been holding PLC's (Professional Learning Communities) with teachers to assist with their lesson plans. She has been meeting weekly with each building, and monthly by grade level. Together, they are looking at data assessments, in an effort to reduce deficiencies. They are setting goals as teachers, based on NWEA assessment results, as well as learning the OTUS platform.**
- D. (2) New Bus Purchases – Superintendent Erfourth shared that Director of Transportation, Mary Radtke, requesting that we order two additional buses now given the delayed shipping timelines. Current delivery timeline is 5-7 months. Each bus is \$96,697.00. 2023 International 71 passenger bus with gas engine.**
- E. R-Zero Machines – Superintendent Erfourth – Superintendent Erfourth shared that Director of Operations, Mike Zielinski, demoed the RZero and Bright Light air ionization technology at Lake Ann Elementary. These two items can be used to clean the air and kill bacteria/viruses in the air. We are requesting the purchase of an R-Zero uv light for each building (5 total) to be used by maintenance staff nightly to help with cleaning harmful bacteria/germs in rooms. The ionization technology will connect to each air handling unit and can also be used in school buses. The air handling units are also transferable so if we get new buses they can be moved to the new bus. The quote is \$310,493.50. This company put out for bids on the National Buy Board and we can use this competitive bid site**

versus having to put out an RFP. We are also exploring how we can submit these expenses to FEMA as they are reimbursing schools up to 100% for these types of expenditures through Dec 31, 2021. We can pay for these from our fund balance or if we do not receive the FEMA reimbursement, from ESSER funds. Brian Harrison, Braxton Wynns, and Jessica Wynns from Bright Light Technologies and answer any questions.

- F. **Request for Auditorium Bids – Lighting and Sounds – Superintendent Erfourth –** Mrs. Erfourth shared that she has reached out to Bret Emerson, Commtech Designs, to get his help to do the necessary auditorium upgrades. She shared she was approached last year about the need for a new sound system in the auditorium (we are using a borrowed board as the original is no longer working). We also do not have functional microphones for performances since there is a mechanical issue at the stage area. We have been renting headsets for performances. We also would like to upgrade the lights to LED for cost savings. We would use ESSER II funds to help cover the cost of this. Superintendent Erfourth is recommending to the Board of Education to put out for bid the upgrades to the lighting and sound system in the auditorium. Costs to complete the project may range between \$200,000-\$300,000, depending upon how the bids come back.
- G. **Snow Removal Bids – Superintendent Erfourth –** Mrs. Erfourth recommended to the Board of Education, to award three-year snow removal contracts to the following:
 - **AJ's Excavating**
 - Crystal Lake Elementary - \$3,950.00 per season
 - Lake Ann Elementary - \$6,000.00 per season
 - Middle/High School - \$11,000 per season
 - **Signature Services, Benzonia LLC**
 - Betsie Valley Elementary - \$5,000 per season
- H. **District Athletics Purchasing Card – Eli Harris, Athletic Director, ESS Employee –** Superintendent Erfourth is requesting approval for Eli Harris, ESS Employee.
- I. **Middle/High School Purchasing Card – Michael Hammar, MS/HS Assistant Principal –** Superintendent Erfourth is requesting approval for Michael Hammar, BCCS.
- J. **One-time payment for all staff | Extra Duties as assigned | COVID-19 - \$500.00 –** Superintendent Erfourth is requesting to the Board of Education that we provide a one-time payment of \$500 to all district employees (including our designated subs, preschool teachers) to be paid out in December. This would be to extra duties and work load caused by COVID-19. These first 9 weeks are already proving to be just as challenging as last year. I think it would be a great way to thank our hardworking employees for their service to the students and families of our district. If approved, we would be able to get these to staff prior to Christmas. The total cost would be around \$81,000 for 162 people. We would use ESSER II part two funds to pay for this.

K. Resignations:

- Deanna Conrad – 5.5 Paraprofessional – Crystal Lake Elementary
- Aimee Eggleston – Track and Field Coach – Middle School
- Micah Holston – PM Custodian – Middle School/High School
- Steve Wright – Junior Varsity Volleyball Coach – High School
- Eric Johnston – Varsity Baseball (agenda amended)

L. Retirements:

- NONE

Board of Education/Committee Reports –**A. Buildings and Grounds Committee –**

1. Bond Project Updates – Brendon Pollard, Kingscott, and John Davids, Kingscott shared with the Board of Education bond project updates.
 - High School Phase 1
 - Weight Room Addition
 - Locker Room Remodeling
 - New Gymnasium Bleacher
 - Concessions Remodeling
 - New Officials Room
 - Toilet Room Remodeling
 - Auditorium Lobby Flooring
 - New Elementary
 - New Site Plan
 - Lake Ann Elementary
 - Addition and Remodeling
 - Betsie Valley Elementary
 - Remodeling
 - Middle/High School Phase 2
 - Science Classroom Remodeling
 - Group Toilet Room Remodeling
 - New Ceiling in Cafeteria
 - Kitchen/Serveries Expansion
 - Ceiling Upgrades
 - Flooring Upgrades
 - Restoration of South Corridor
 - HVAC Upgrades
 - Plumbing Upgrades
 - Electrical Upgrades

Benzie County Central Schools – Project Schedule

<u>Project</u>	<u>Bid</u>	<u>Construction</u>
Transportation	Late Fall	Summer 2022
New Elementary	Late Fall	Summer 2022-23
Lake Ann Elementary	Late Fall	Summer 2022
High School Phase 1	Late Fall	Summer 2022
Betsie Valley Elementary	Winter	Summer 2022
MS/HS School Phase 2	Winter	Summer 2022-23

2. Benzie Transportation-Roof and Site Changes –

- **New Transportation Building**

- **Site Plan**
- **Floor Plan**
- **Roof – Axonometric – Adjusted for water drainage toward the back of the building**

3. Platte River Elementary Update – Property Transfer – Superintendent Erfourth – Superintendent Erfourth shared that the Road Commission Chair, Bob Rosa, has signed the property transfer documents. We are waiting for them to send these documents to our attorney and then we can approve. Mrs. Erfourth is hoping to have this completed by next month.

B. Policy Committee –

- 1. The Policy Committee met to review the MS/HS handbook policies on discipline; consequences and violations for code of conduct. These policy changes will be reviewed with the secondary administration. The committee is looking toward community service, counseling support, and substance abuse help rather than suspensions. The goal is to keep students in school.**

C. Finance Committee – Superintendent Erfourth shared that the audit is still taking place. Director of Finance, Justin Weston, has completed reconciliations. The plan is to have all information sent to the auditor by Tuesday. The second half of Esser II is sitting in reserve.

D. Educational Foundation – Next meeting is scheduled for November 17 – 7:00 PM.

E. Liaison/Curriculum –NONE

F. Negotiations – NONE

G. Benzie Academy – NONE

Audience Participation (Agenda Items Only) – Sue Campana, 5463 Traverse Rd. Thompsonville took the podium. She expressed kudos in regard to the FAFSA training. She inquired about the standards-based report card pilot at Crystal Lake Elementary, and questioned as to whether or not they would then utilize that same system at the other elementary buildings.

Discussion Topics:

1. **Return to Benzie Plan – Superintendent Erfourth shared Michelle Klein from the Benzie-Leelanau District Health Department, emailed her at 4:50 PM this afternoon letting her know that there will be an official order released tomorrow. The original August 27, 2021 order will remain in effect with the following language added:**

IT IS FURTHER ORDERED that the following terms shall have the following definitions for purposes of this ORDER:

(addition of one bullet)

- ***“Face mask” or “facial covering” means a tightly woven cloth or other multi-layer absorbent material that closely covers an individual’s mouth and nose. The following are NOT considered face masks or facial coverings in compliance with this order: mesh, netting, lace, or material that is see-through.***

FURTHERMORE, this ORDER shall NOT apply to the following Persons:

(addition of two bullets)

- ***Students and Officials/Referees participating in a testing program specified in the BLDHD publication titled BLDHD Athletic and Performing Arts Guidance for Schools issued November 8, 2021 and are engaged in practice, competition, or performance where the wearing of a mask would be unsafe or interfere with the ability to perform.***
- ***Residential schools that are operating under a written mitigation plan approved by this Health Officer.***

The accompanying document BLDHD Athletic and Performance Guidance will include the testing requirement (if masks are not used):

- ***Athletes, Officials/Referees, or those in performing arts may utilize serial testing, the recommended minimum of 1x/week required) to perform without a mask during practice, competition or performances.***
 - ***One of the tests is preferred to be completed the day of and prior to the competition or performance.***
 - ***Athletes and performers may remove masks only while actively practicing, competing (e.g. on the court) or performing and will wear masks for example while on the bench, sidelines, or “behind stage.”***
- ***All others attending the event would continue to be masked per the Public Health Order.***

Action Topics:

21-22-054 It was moved by Mrs. Johnston and supported by Mrs. Pomper to approve the (2) New Bus Purchases.

Ayes: 4

Nays: 0

Motion Carried

21-22-055 It was moved by Mrs. Pomper and supported by Mr. Barnard to approve to approve R-Zero machines.

Ayes: 4

Nays: 0

Motion Carried

21-22-056 It was moved by Mrs. Johnston and supported by Mrs. Pomper to approve the Request for Auditorium Bids.

Ayes: 4

Nays: 0

Motion Carried

21-22-057 It was moved by Mr. Barnard and supported by Mrs. Pomper to approve the snow removal bid. AJ's Excavating – Crystal Lake Elementary, Lake Ann Elementary, Middle/High School, and Signature Services, Benzonia LLC. Both three year contracts.

Ayes: 4

Nays: 0

Motion Carried

Platte River Elementary Property transfer, tabled.

21-22-058 It was moved by Mr. Barnard and supported by Mrs. Johnston to approve the Return to Benzie Plan, following the recommendation and testing on Monday, or the first day of the week that student is in school, 1x/per week.

Ayes: 3

Nays: 1 Pomper

Motion Carried

21-22-059 It was moved by Mrs. Pomper and supported by Mr. Barnard to approve the District Athletics Purchasing Card, Eli Harris, ESS Employee.

Ayes: 4

Nays: 0

Motion Carried

21-22-060 It was moved by Mr. Barnard and supported by Mrs. Johnston to approve the MS/HS Purchasing Card, Michael Hammer, BCCS Employee.

Ayes: 4

Nays: 0

Motion Carried

21-22-061 It was moved by Mr. Barnard and supported by Mrs. Pomper to approve the one-time payment for all staff | Extra Duties as assigned | COVID-19 - \$500.00.

Ayes: 4

Nays: 0

Motion Carried

Audience Participation (Open Topics): NONE

Board Communication: NONE

Announcements:

- Congratulations to our Cross Country team for making it to State finals
- Congratulations to Miley Kelly, 6th place State Finals
- Congratulations to Elise Johnson, 21st place State Finals
- Congratulations to Hunter Jones, 1st place State Champion, 3 consecutive years
- Congratulations to Michael Wooten, MHSFXCA Division 6 All-Region Football Player
- Congratulations to Roger Lamie, Northern Michigan Football League – Honorable Mention Defensive Line
- Congratulations to Michael Wooten, Northern Michigan Football League – 1st Team Defensive Line
- Congratulations to Nate Childers, Northern Michigan Football League – Honorable Mention Running Back
- Congratulations to Kaleb Orr, Northern Michigan Football League – Honorable Mention Offensive Line
- Congratulations to Kevin Hubbell, All State and National Record Holder. First Team All-Conference and Second Team All-State
- Congratulations to Steven Barron, All-Conference Honorable Mention
- Congratulations to Dominic Lopez, First Team All-Conference
- Congratulations to Maya Musgrave, Nonprofit – “Know If You’re Low”
- End of First Marking Period – November 5, 2021
- Second Marking Period Begins – November 8, 2021
- Fall Play | Harvey – November 12 & 13, 2021 – 7:00 PM
- National Honor Society Induction Ceremony – November 17, 2021 – 7:00 PM
- Thanksgiving Break – November 25 & 26, 2021
- VEX IQ Robotics Challenge Tournament – December 4, 2021 – 8:00 AM
- Dave Nowak Funeral – Tuesday, November 9 – 2:00 PM

21-22-062 It was moved by Mrs. Johnston and supported by Mrs. Pomper to adjourn the regular meeting 9:02 PM

Ayes: 4

Nays: 0

Motion Carried

Secretary, Board of Education

Respectfully Submitted,

Catina Crossman

Executive Assistant to the Superintendent

Board of Education Administrative Assistant

Benzie County Central Schools