



KALAMAZOO
GRAND RAPIDS
CHELSEA
ROYAL OAK



01/05/2022 Core Team – Agenda w/ NOTES

Meeting Title: Core Team Meeting
Date: January 5, 2022
Time: 7:30 AM

1. Check-In

- a. Benzie team members
- b. Wolgast team members
- c. Kingscott team members
- d. CommTech team members

2. Schedule

- a. Milestone dates for all the projects
 - i. New Transportation Anticipating post-bid addendum results
 - ii. Lake Ann Contracts Awarded 12/13
 - iii. New Elementary REDESIGN CD's to be issued to Wolgast 1/19/22 (eob)
 - iv. HS Phase 1 Bid opening 1/5; 2:00pm
 - v. Betsie Valley Bid opening 1/5; 2:30pm
 - vi. HS MS Phase 2 CD's to be issued to Wolgast 1/25/22 (eob)

3. Technology

- a. Update on Paging Project
 - i. Target completion of the work by 2/22
 - ii. Starting 2nd shift this week
 - iii. Waiting on speakers to arrive...
- b. Auditorium technology work
 - i. Bret is looking at it... not ready to present / review with District
- c. Consumers Energy
 - i. Rebates / Credits possible for the work we are doing; Wolgast planning to pursue
- d. Bret Planning Tech Package for all Buildings
 - i. Kris and Bret to discuss timing of technology work
 - ii. Bret want to provide specific timing to the tech bidders
- e. Erate cabling bid end of 2022

4. Communication / Meeting Requests

- a. January 1/10 Board meeting: plan to award contracts for High School Ph1 & Betsie Valley
- b. February Board meeting: plan to award contracts for New Elementary
 - i. Reminder: District will move the Feb Board meeting to 2/21/21
- c. March Board meeting: plan to award contracts for High School Ph2
- d. Communicate Summer Work to Staff
 - i. Construction impact to normal operations?
 - ii. Inform staff by March
 - iii. Kris will prepare a “plan” for construction/expectations; bring to the Core Team for input
 1. Timeline to be determined after bid openings
 2. Likely mid to late February 2022
 3. Will also need a closed door budget discussion with Core Team including Technology

5. Design / Bid Process

- a. New Transportation Building
 - i. Post-Bid Addendum sent to contractors 12/22
 - ii. Anticipate receiving revised bid numbers end of this week
 1. Due date 1/6 for revised proposals
 2. Received one third of bidders numbers already
 3. Kris working on a comparison spreadsheet and answering bidder questions
 4. Target information to Core Team on 1/10; Discuss at 1/12 meeting
 - iii. Determine new project cost total then decide how to move forward
 - iv. See how the other project bids come in
 - v. Potential to delay the Transportation Building to the end of the Bond
- b. Lake Ann Elem CR Addition
 - i. Reminder: contracts are issued
 - ii. Submittals / shop drawings underway
 - iii. Anticipated start for construction meetings
 1. Target: start meetings in March
 2. Wolgast working on construction logistics; sharing with contractors
- c. New Elementary
 - i. Kingscott team working on the REDESIGN documents
 - ii. CD's to be issued to Wolgast 1/19 (eob)
 - iii. Security “Boots” for doors
 1. District desire is to have the same system
 2. Red/Green visual warning lights are problematic (not the boots)
 3. District wants the Red / Green lights – important visual for hearing impaired
 4. AMIEE – will send contact information to DAN for the BOOT representative
 - a. System consists of:

- i. BOOT device (mobile)
 - ii. BOOT holder on wall adjacent to door
 - iii. Box (in the room/space) for voice "lockdown" alarm
 - iv. Lights in the corridor (Red / Green)
 - v. Crank device: slide under door and remove BOOT from outside
 - 5. Will need to mark-up a floor plan for the doors to receive a boot
 - a. Private office doors
 - b. Boot consultant / rep helped Benzie determine locations
- iv. Basketball backstops at north wall of Gym
 - 1. Delete the two wall mounted units on the east wall
- v. Canopy Update
 - 1. No Update / Approval from BFS yet... Kingscott reaching out to BFS
 - 2. Reminder:
 - a. State BFS requires canopy materials to match building (non-combustible materials)
 - b. Kingscott solution: steel columns and "detached" canopy design
 - c. Meanwhile: soliciting BCC and BFS approval for current Heavy Timber
- vi. Henry Road Improvements / Road Commission / DTE
 - 1. UPDATES?
 - a. Amiee will reach out to Winston
 - b. Last correspondence from Winston was 12/22
 - c. May be a legal issue to resolve
 - 2. Reminder:
 - a. School plans to give RC an easement for N/S portion of road
 - b. RC will work with DTE for E/W portion of road
 - c. We are waiting to hear back from DTE; Winston at DTE and Jack O'mally are pushing
 - d. RC says the intersection is okay but needs to be reviewed by State Police
 - e. District will talk to Thrun about cost to District
 - f. Timeline for resolving the easement is uncertain
 - g. District prefers the road shifting / curving a little like Aaron shows
 - h. District wants to preserve as much field for athletics
- d. HS Addition & Locker Room Remodeling
 - i. Bid Opening: 1/5, 2:00pm
 - ii. Other items?
 - 1. Bids are still due regardless of weather
 - 2. Bid opening at HS Board Room

e. Betsie Valley Remodeling

- i. Bid Opening: 1/5, 2:30pm
- ii. Reminder: District is open to modifying existing canopy rather than new
- iii. Other items?

1. Value Engineering ideas received from bidders
2. Kris asked bidders to include as voluntary alternates
3. Bid evaluations will take a little longer to sort through voluntary alternates

f. HS / MS Remodeling (Phase2)

- i. Kingscott team working to finalize Construction Documents (CD)
- ii. CD's to be issued to Wolgast 1/25 (eob)
- iii. Reminder of Alternates:
 1. Cafeteria/Servery work
 2. Destratification fans in the HS and MS Gymnasiums
 3. Replacement of RTU for new conference room at HS
 4. Air Conditioning at Central Office

6. Other Items

a. Building signs

- i. Material scheduled to arrive 12/23 or 12/24
- ii. Installation is planned to start 1st week of January

iii. Wolgast Update

1. Volk emailed Kris – signs (message boards) did not ship as we were told
2. Installation expected to start 1/31 (Monday)

iv. Forestry work has started; cutting has begun

7. Next Meeting

- a. Next Core Team on January 12, 2022, 7:30am
- b. MEET WEEKLY on Wednesday's at 7:30am through the bidding and redesign effort