



KALAMAZOO
GRAND RAPIDS
CHELSEA
ROYAL OAK



02/16/2022 Core Team – Agenda w/ Notes

Meeting Title: Core Team Meeting
Date: February 16, 2022
Time: 7:30 AM

1. Check-In

- a. Benzie team members
- b. Wolgast team members
- c. Kingscott team members
- d. CommTech team members

2. Schedule

- a. Milestone dates for all the projects
 - i. New Transportation Project on Hold
 - ii. Lake Ann Contracts awarded
 - iii. New Elementary Bids opened 2/15; Post-bid interviews this week
 - iv. HS Phase 1 Post-bid interviews complete
 - v. Betsie Valley Contracts awarded
 - vi. HS MS Phase 2 Wolgast issue bid documents this week

3. Technology

- a. Update on Paging Project
 - i. Target completion of the work by 2/22
 - ii. Update on progress
- b. Auditorium technology work
 - i. Mid-February: target issue date for bid documents; open bids 3 weeks later
 - ii. April/May: target window for installation of Audio Upgrades
 - iii. Update on progress
- c. Tech Package for all Buildings
 - i. Building Remodeling Schedule
 - ii. Summer 2022: Lake Ann, Betsie Valley, HS Locker Room Remodeling
- d. Budget
 - i. District needs to track technology dollars separately (by building)
 - ii. REVISIT now that New Elementary bids received

4. Communication / Meeting Requests

- a. 2/21 Board meeting: award contracts for New Elem & HS Weight Room Remodeling
- b. 3/21 Board meeting: award contracts for HS/MS Remodeling (Ph 2)
- c. March: Communicate Summer 2022 construction work plan / activities to staff
- d. Lake Ann Boiler meeting: Mike Z, Wolgast, Kingscott, SES Engineers
 - i. Schedule a meeting for next week
 - ii. DAN, Mike, SES identify potential date and time
- e. Consumer's Electrical Service Request
 - i. Betsie Valley, New Elementary, and Transportation
 - ii. Consumer's requires a school board member to make the request via email
 - iii. Dan forward the information to Nicki
 - iv. Nicki sent the email request to Consumers

5. Design / Bid Process

- a. New Transportation Building
 - i. Transportation Project is on hold
 - ii. Use funding to cover overage at Betsie Valley and HS Locker room Remodeling
 - iii. REVISIT this in March 2022 (and again in August) pending contingency availability

- b. Lake Ann Elem CR Addition
 - i. State BCC / BFS plan review approval pending: Benzie forwarded payment
 - ii. Submittals / shop drawings underway
 - iii. Construction logistics plan: review/ discuss at 1st meeting in March 3/9
 - iv. Construction meetings: target start in March 2022

- c. New Elementary "Homestead Hills Elementary School"
 - i. State BCC / BFS plan review approval pending
 - ii. Bid Results – Under budget by \$300,000 +/-
 - iii. Henry Road Improvements / Road Commission / DTE
 1. Easement progress
 - a. Fleiss and Vandenbrink survey
 - i. Aaron will contact for update
 - b. Get the Easement Legal Description
 - c. Attorney review and approve Easement Legal Description
 - d. Send to RC for review and approval
 2. RC can install gravel this Spring 2022
 - a. Kris will communicate directly with Matt Skeels
 - b. Amiee follow up with RC on Platte River / Lease agreements
 3. Post Bids Interviews List
 - a. Start Today at 2pm

- b. All day Tomorrow
- c. All day Friday
- d. Award rec late in the day Friday
- e. Playground – interview Sinclair
- f. Lockers – bid difference between bidders
- g. Mechanical – D&W. SES sit in
- h. Electrical – Topline. SES sit in

d. HS Addition & Locker Room Remodeling

- i. State BCC BFS plan review approval pending
- ii. New fitness equipment: order in April; plan to deliver in late August
- iii. Weight Room Addition: approved by Board to move forward
- iv. Locker Room Remodel
 - 1. Any items to discuss?
- v. Septic Field Changes
 - 1. Issue #1 – condition of existing field
 - 2. Issue #2 – connection of new ½ field to existing ½ field
 - 3. Option: AJ's Excavating could dig a hole for Health Dept to evaluate
 - a. Kris reach out to AJ's
 - b. Do elementary cuts too same time
 - 4. Option: could pump to another location; doesn't have to be at the new weigh room addition area
 - 5. Gas Line Relocation at Weight Room Addition
 - a. Relocate potentially last week in March (spring break)
 - b. If DTE can't expedite, then we will need to adjust when we start the addition

e. Betsie Valley Remodeling

- i. State BCC BFS plan review approval pending
- ii. Submittals / shop drawings underway
- iii. Canopy Improvements: Core Team revisit this. What can be done to improve the canopy economically
 - 1. New stone at existing columns?
 - 2. Paint?
 - 3. Maybe a new wood bead board soffit (Versa Tech)? New lights
 - 4. John look at options for economical improvement
 - 5. Front sidewalks (Leading to Classroom doors) – replace and widen them? Issue a Proposal Request

- f. HS / MS Remodeling (Phase2)
 - i. Wolgast: issue bid documents this week
 - ii. Bid opening 3/16
 - iii. Contract Awards at special Board meeting 3/21
 - iv. Discuss SF work scope and front parking lot changes for bus flow
 - 1. Wait on SF work until weight room addition is done
 - v. Clean up the stumps/site at Transportation site
 - 1. Offer to one of the site contractors we have on site
 - vi. Construction Timing: goal complete the Weight Room by end of Summer 2022
 - vii. New LED lighting in the auditorium this summer: theatrical and house
 - 1. SES can prepare bid documents or District can work with Mike's contact
 - 2. Mike's contact is working to get info pulled together by this Friday
 - 3. Might be able to switch out for new LED
 - 4. Discuss bid timing and next steps

6. Other Items

- a. Building signs
 - i. Update – Kris emailed Volk this morning
 - ii. Volks last email was they were going to start on 2/14 but no response
- b. Forestry work is complete
 - i. Paul presenting to board 2/21
- c. Budget Review – Amiee wants an overall update.
 - i. Amiee, Justin, Kris will provide an overall budget recap
 - ii. Review Technology dollars too
 - iii. Need to review asbestos abatement costs as well
 - 1. Atwell Malby issuing bid documents
 - iv. So we can figure out Transportation

7. Next Meeting

- a. Next Core Team on February 23, 2022, 7:30am
- b. MEET WEEKLY on Wednesday's at 7:30am through the bidding and redesign effort