

02/02/2022 Core Team – Agenda w/ Notes

Meeting Title: Core Team Meeting
Date: February 2, 2022
Time: 7:30 AM

1. Check-In

- a. Benzie team members
- b. Wolgast team members
- c. Kingscott team members
- d. CommTech team members

2. Schedule

- a. Milestone dates for all the projects
 - i. New Transportation Project on Hold
 - ii. Lake Ann Contracts awarded
 - iii. New Elementary Bid opening 2/15
 - iv. HS Phase 1 Post-bid interviews complete
 - v. Betsie Valley Contracts awarded
 - vi. HS MS Phase 2 Wolgast issuing bid documents 2/16

3. Technology

- a. Update on Paging Project
 - i. Target completion of the work by 2/22
 - ii. Update on progress
- b. Auditorium technology work
 - i. Mid-February: target issue date for bid documents; open bids 3 weeks later
 - ii. April/May: target window for installation of Audio Upgrades
- c. Tech Package for all Buildings
 - i. Building Remodeling Schedule
 - ii. Summer 2022: Lake Ann, Betsie Valley, HS Locker Room Remodeling
- d. Budget
 - i. District needs to track technology dollars separately (by building)

4. Communication / Meeting Requests

- a. Amiee: request for plans/elevations; Brendon sent documents
- b. Abatement meeting: Mike, Atwell Malby, Wolgast
- c. Lake Ann Boiler meeting: Mike Z, Wolgast, Kingscott, SES Engineers
- d. 2/21 Board meeting: award contracts for New Elem & HS Locker Room Remodeling

Weight Room

February

- e. March Board meeting: award contracts for ~~HS Weight Room Addition~~ and HS/MS Remodeling
- f. March: communicate Summer 2022 construction work plan / activities to staff

**Transportation revisited in March and again in August
(pending contingency availability)**

5. Design / Bid Process

- a. New Transportation Building
 - i. Transportation Project is on hold
 - ii. Use funding to cover coverage at Betsie Valley and HS Locker room Remodeling
 - iii. REVISIT this in March/April 2022

- b. Lake Ann Elem CR Addition
 - i. State BCC / BFS plan review approval pending: Benzie forwarded payment
 - ii. Submittals / shop drawings underway
 - iii. Wolgast: working on construction logistics plan
 - iv. Construction meetings: target start in March 2022
 - v. New gas regulator: Mike Z and Kris working on this

- c. New Elementary
 - i. State BCC / BFS plan review approval pending
 - ii. Bid Timeline
 - 1. Prebid meeting complete
 - 2. Bids due 2/15 (Tuesday); 2:00pm
 - 3. Post bids 2/16 and 2/17
 - 4. Award recommendation letter to Board 2/19
 - 5. Board approval of contracts 2/21
 - iii. Henry Road Improvements / Road Commission / DTE
 - 1. Easement
 - a. Fleiss and Vandenbrink proceeding with survey
 - b. Get the Easement Legal Description
 - c. Attorney review and approve Easement Legal Description
 - d. Send to RC for review and approval
 - 2. RC can install gravel this Spring 2022 **tree work is nearly finished**

- d. HS Addition & Locker Room Remodeling
 - i. State BCC BFS plan review approval pending
 - ii. Wolgast: review post bid summary document
 - iii. District calendar for sporting activities/events for 2023-2022 year
 - iv. Locker Room space will not be available for student use this summer
 - v. New fitness equipment: order in April; delivery in late August

- e. Betsie Valley Remodeling
 - i. State BCC BFS plan review approval pending

- ii. Wolgast: review post bid summary document
- iii. Submittals / shop drawings underway

f. HS / MS Remodeling (Phase2)

- i. Bid Documents issued to Wolgast on 1/27
- ii. Wolgast: bid timing strategy; wait until 2/16
- iii. Budget Revisions: may be required after New Elementary bid opening
- iv. Construction Timing: goal complete the Weight Room by end of Summer 2022
- v. Benzie request to all new LED lighting in the auditorium this summer
theatrical and house lights

6. Other Items

- a. Building signs
 - i. Installation update
- b. Forestry work is in progress
 - i. Update

7. Next Meeting

- a. Next Core Team on February 9, 2022, 7:30am
- b. SPECIAL Core Team meeting on 2/15 at 3:30pm (to discuss bid opening results / budget)
- c. MEET WEEKLY on Wednesday's at 7:30am through the bidding and redesign effort

Dan - send meeting invite