

02/09/2022 Core Team – Agenda w Notes

Meeting Title: Core Team Meeting
Date: February 9, 2022
Time: 7:30 AM

1. Check-In

- a. Benzie team members
- b. Wolgast team members
- c. Kingscott team members
- d. CommTech team members – Bret unable to attend today

2. Schedule

- a. Milestone dates for all the projects
 - i. New Transportation Project on Hold
 - ii. Lake Ann Contracts awarded
 - iii. New Elementary Bid opening 2/15
 1. Flooring likely a challenge
 2. Classic Interiors – local flooring company
 - iv. HS Phase 1 Post-bid interviews complete
 - v. Betsie Valley Contracts awarded
 - vi. HS MS Phase 2 Wolgast issuing bid documents 2/16

3. Technology

- a. Update on Paging Project
 - i. Target completion of the work by 2/22
 - ii. Update on progress
 - iii. Some speakers may not be in...
 - iv. Been on site every evening
- b. Auditorium technology work
 - i. Mid-February: target issue date for bid documents; open bids 3 weeks later
 - ii. April/May: target window for installation of Audio Upgrades
 - iii. Update on progress NOT DISCUSSED
- c. Tech Package for all Buildings
 - i. Building Remodeling Schedule
 - ii. Summer 2022: Lake Ann, Betsie Valley, HS Locker Room Remodeling
- d. Budget
 - i. District needs to track technology dollars separately (by building)
 - ii. REVISIT after New Elementary bids are opened

4. Communication / Meeting Requests

- a. 2/21 Board meeting: award contracts for New Elem & HS Weight Room Remodeling
- b. March Board meeting: award contracts for HS/MS Remodeling
- c. March: Communicate Summer 2022 construction work plan / activities to staff
- d. Lake Ann Boiler meeting: Mike Z, Wolgast, Kingscott, SES Engineers
 - i. Schedule a meeting for next week
 - ii. Fabri looking for T&B reports
 - iii. DAN contact Mike to identify potential dates

5. Design / Bid Process

- a. New Transportation Building
 - i. Transportation Project is on hold
 - ii. Use funding to cover overage at Betsie Valley and HS Locker room Remodeling
 - iii. REVISIT this in March 2022 (and again in August) pending contingency availability
- b. Lake Ann Elem CR Addition
 - i. State BCC / BFS plan review approval pending: Benzie forwarded payment
 - ii. Submittals / shop drawings underway
 - iii. Wolgast: working on construction logistics plan
 - iv. Elec Specification
 - 1. Electrical study for availability of power; Contractor can't order new equipment until study is done
 - 2. SES – Send Kris info on why the study is required; need to expedite; and answer whether we are borderline for new service
 - v. Amiee Meeting request: would like a meeting with Kris to understand construction strategy and use of the rest of the building during construction.
 - 1. Game plan for Summer School; will be able to use the front half of building
 - 2. Wolgast will need the side and back portions of the building
 - 3. Kitchen is safe for school to use during construction
 - 4. Both fronts wings are safe for school to use during construction
 - 5. TEAM: WORK TO NAIL THIS DOWN AT 1st meeting in March
 - vi. Construction meetings: target start in March 2022

c. New Elementary

- i. State BCC / BFS plan review approval pending
- ii. Bid Timeline
 1. Bids due 2/15 (Tuesday); 2:00pm
 2. Post bids 2/16 and 2/17
 3. Award recommendation letter to Board 2/19
 4. Board approval of contracts 2/21

iii. Name of New Building

1. Survey 1351 people responded
2. 73% said "Homestead Hills Elementary"

iv. Henry Road Improvements / Road Commission / DTE

1. Easement
 - a. Aaron Update
 - b. Fleiss and Vandenbrink proceeding with survey
 - i. Requested DTE mark the gas main; no response from DTE yet
 - ii. Transferring Platt River progressing
 - c. Get the Easement Legal Description
 - d. Attorney review and approve Easement Legal Description
 - e. Send to RC for review and approval
2. RC can install gravel this Spring 2022
 - a. Line of communication?
 - b. Kris would like to be able to go directly to Matt Skeels

d. HS Addition & Locker Room Remodeling

- i. State BCC BFS plan review approval pending
- ii. New fitness equipment: order in April; delivery in late August
- iii. Weight Room Addition: waiting for New Elem bid opening results
- iv. Locker Room Remodel
 1. Post bids done
 2. Contract modifications ready
 3. Need to address the Health Department questions with the drain field
 4. Need to disconnect MEP items; need to clean this up in the documents

v. Septic Field Changes

1. 2 issues
 - a. How to connect the proposed new half to the existing half
 - b. Condition of the existing half
2. Health Dept wants us to certify the existing 20-year old field is good
3. If we don't touch the field, we don't have to do anything
4. Hard to decide until we make a decision on the weight room addition or remodel option

5. There are other options: could pump to another location; doesn't have to be at the new weigh room addition area
6. 20 year old field has had light use – probably good, but needs to be proven to the Health Dept
7. Health Dept wants to see a backhoe cut at each location: New Elementary, High School
8. AJ's Excavating is a company that can dig a hole. Nate Gettings at Pump Service also could do some test holes (works on the HS field)

e. Betsie Valley Remodeling

- i. State BCC BFS plan review approval pending
- ii. Submittals / shop drawings underway

f. HS / MS Remodeling (Phase2)

- i. Bid Documents issued to Wolgast on 1/27
- ii. Wolgast: bid timing strategy; wait until 2/16
 1. Discuss Parking Lot Issues after bid opening
 2. SF work scope and front parking lot changes for bus flow
 3. Can we clean up the Transportation site / stumps with the contractors we have on site? Yes.
- iii. Budget Revisions: may be required after New Elementary bid opening
- iv. Construction Timing: goal complete the Weight Room by end of Summer 2022
- v. New LED lighting in the auditorium this summer: theatrical and house
 1. SES can prepare bid documents; need to determine time required
 2. Benzie Drama/Band staff programming / preferences meeting?
 3. Discuss bid timing and next steps
 4. Amiee check with Mike on the other Company. If not... SES

6. Other Items

- a. Building signs
 - i. Update – supposed to happen Monday 2/14
 - ii. Kris wants to have Wolgast person on site that day
 - iii. Can Volk start at Betsie Valley? Amiee will be there and wants to meet them
 - iv. Install correctly and get training for District
- b. Forestry work (tree removal) is nearly complete
 - i. Coming back next week to finish up at Henry Road relocation
 - ii. Cleared north area for possible future parking area near ballfields

7. Next Meeting

- a. Next Core Team on February 16, 2022, 7:30am
- b. SPECIAL Core Team meeting on 2/15 at 3:00pm (to discuss bid opening results / budget)



KALAMAZOO
GRAND RAPIDS
CHELSEA
ROYAL OAK

Kingscott



c. MEET WEEKLY on Wednesday's at 7:30am through the bidding and redesign effort