

**REGULAR MEETING**

**A Regular meeting of the Benzie County Central Board of Education was held Monday, June 24, 2024, in the Board of Education Conference Room.**

**Vice-President Barnard called the meeting to order at 4:10pm.**

**Members Present: Mr. Smith, Mrs. Gillison, Mr. Barnard, Mr. Noffsinger, Mr. Childs (tardy)**

**Members Absent: Ms. Cota Hill, Mr. Gray, Sophie McLaren (non-voting member)**

**23-24-139 It was moved by Mr. Smith and supported by Mr. Noffsinger to approve the agenda as presented.**  
**Ayes: 4    Nays: 0    Motion Carried**

**Opening Statement:**

**We are a team. We leave our personal opinions at the door and we are bound by Policy 2302 to faithfully discharge the office of a board member and keep in mind our primary concern is the educational welfare of students focusing on governance and fiduciary obligations of the district including duties of loyalty and care, placing the District's interests above the Board member's personal interests.**

**23-24-140 It was moved by Mr. Smith and supported by Mr. Noffsinger to approve Consent Grouping items as presented.**  
**A. Minutes: NONE**  
**B. Business: General Fund Bills – NONE**  
**C. Support Staff Appointments:**  
**• NONE**  
**D. Staff Assignment Changes:**  
**• NONE**  
**E. Leave of Absence:**  
**• NONE**  
**F. Recommendation for Tenure:**  
**• NONE**  
**G. Recommendation for Termination following Probationary Period**  
**• NONE**  
**H. Recommendation for Termination:**  
**• NONE**  
**I. Contract Updates:**  
**• NONE**  
**Ayes: 4    Nays: 0    Motion Carried**

**District Impact Team Update: Board of Education Trustee, Matt Smith reported the following: No Update.**

**Student Council Report: Student Council Board of Education Representative, Sophie McLaren – Sophie will report beginning September 2024.**

**Administration Report:**

**A. Board of Education Retreat**

1. **Protocols for Board/Superintendent Communication**
  - [Matt's Letter](#) to the Staff
  - [Staff Protocol](#) for Chain of Command

Both the letter and staff protocol were well received, and the Board of Education thinks it is a good idea to clearly communicate the Board's role to staff and help them understand the chain of command for resolving day to day operation concerns.

2. **Board of Education Committees - Determine committee assignments for next year. At this time, we are waiting until January since there may be new board members. Committees will remain the same for now.**
3. **Marzano Training - Discuss the process of evaluation and create a timeline for evaluation feedback.**  
The plan is for Rick Vandermolen to come on July 8 at 6:15 PM.  
August is when Superintendent Erfourth will set her goals, we will review them in November, January, and then the evaluation is in March.
4. **Williams & Company - Josh Williams was in attendance to give the overview of compensation for our non-union groups and is able to conduct a study to see how we are in comparison to other districts. This can help with the retention of talent. State retirement system does not favor Superintendents. Their company works to develop compensation for administrators and non-union staff. Their study would help us to determine if we are being competitive enough to retain staff compared to similar-sized districts. The study will also offer creative ideas for compensation to increase the longevity of staff.**

**B. Resignations:**

- NONE

**C. Retirements:**

- NONE

**Board of Education/Committee Reports –**

**A. Buildings and Grounds Committee –**

1. **Bond Project Update –NONE.**
2. **Construction Update – NONE.**

**3. Building and Grounds Modifications Request – NONE.**

- B. Policy Committee –NONE.**
- C. Finance Committee –NONE.**
- D. Educational Foundation – NONE.**
- E. Liaison/Curriculum –NONE.**
- F. Negotiations – NONE.**

**Audience Participation (Agenda Items Only) – NONE**

**Discussion Topics: NONE**

**Action Topics:**

**23-24-141 It was moved by Mr. Noffsinger and supported by Mr. Smith to approve the Protocols for Board/Superintendent Communication.**

**Ayes: 5 Nays: 0 Motion Carried**

**23-24-142 It was moved by Mr. Barnard and supported by Mr. Smith to approve the Marzano Training- Discuss the process of evaluation and create a timeline for eval feedback.**

**Ayes: 4 Nays: 1 Motion Carried**

**23-24-143 It was moved by Mr. Smith and supported by Mr. Barnard to approve Williams & Company.**

**Ayes: 5 Nays: 0 Motion Carried**

**Audience Participation (Open Topics): NONE**

**Board Communication: NONE**

**Announcements:**

- **June 24 – Regular Board Meeting —Budget Review - Budget Hearing -6:30 PM**

**23-24-144** It was moved by Mr. Noffsinger and supported by Mr. Barnard to adjourn the regular meeting 6:32 pm.

**Ayes: 5**

**Nays: 0**

**Motion Carried**

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**Secretary, Board of Education**

***Please note that June 24, 2024 Regular Board Retreat Minutes are subject for approval on July 8, 2024.***

***\*6/24/2024 Minutes taken by Shannon Gillison, Board of Education Secretary***

***Respectfully Submitted,***

***Catina M. Crossman***

***Executive Assistant to the Superintendent***

***Board of Education Administrative Assistant***

***Pupil Accounting Specialist***

***Director of Communications***

***Benzie County Central Schools***

***Go Huskies!***