



Bid Advertisement for Snow Removal Services

Dear Contractor,

Benzie Central Schools is seeking bids for snow removal services at the following locations:

- **Betsie Valley Elementary**
17936 Cadillac Hwy, Thompsonville, MI 49683
- **Homestead Hills Elementary**
849 Husky Trail, Benzonia, MI 49616
- **Lake Ann Elementary**
19375 Bronson Lake Rd., Lake Ann, MI 49643
- **Middle School/High School**
9300 Homestead Rd., Benzonia, MI 49616
- **Bus Garage**
9300 Homestead Rd., Benzonia, MI 49616

Contract Details:

- **Duration:** Three years
- **Snow Removal Requirement:** The contractor must have the ability to clear and/or remove a normal heavy snowfall before 6 AM.

Submission Guidelines:

Bids must be submitted to the Director of Operations, Mike Zielinski, at the following address by **Thursday, November 7, 2024 at noon:**

Benzie Central Schools
9300 Homestead Rd.
Benzonia, MI 49616

Bids should be sealed and clearly marked "Snow Bid." **Bids will be opened at 12:02 pm on November 7th**, and a recommendation for contract award will be made at the Board of Education meeting on **November 11, 2024**.

Important Notes:

The Board of Education reserves the right to reject any or all bids and to accept the bids that are in its best interest.

Snow Removal Specifications:

1. Maintain driveways, parking lots, service areas, and bus drop-off loops, ensuring all drives in front of the school are plowed away from the building.
2. The contractor is responsible for all snow removal areas mentioned and additional charges for unforeseen circumstances may be allowed only after discussion with and agreement of the Director of Operations.
3. Snow removal will commence for any accumulation of 2 inches or more.
4. All areas must be cleared by 6:00 AM, Monday through Saturday. Additional daytime clearing is expected when snowfalls accumulate and may be required for evening activities, ensuring no damage or obstruction to vehicles.
5. The contractor must have equipment capable of applying "down pressure" on the blade and managing snow to keep lots usable.
6. Liability insurance of \$100,000 per occurrence is required, with proof provided to the Board of Education.
7. Contract duration: November 11, 2024, through June 30, 2027.
8. Payment will be made in five equal installments, starting in December 2024.
9. A monthly log of dates, times, and duration of operations must be submitted to the Director of Operations.
10. The contractor is responsible for protecting shrubs, bushes, and trees from damage during snow removal and for repairing any damages outside of standard services.
11. The Board of Education reserves the right to terminate the contract or seek reparations for non-compliance.

We look forward to your bids!